The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2011-12

1. Details of the Institution

1.1 Name of the Institution | NEW ALIPORE COLLEGE

1.2 Address Line 1 | L BLOCK, NEW ALIPORE

Address Line 2 |

City/Town | KOLKATA

State | WEST BENGAL

Pin Code | 700053

Institution e-mail address | newaliporecollege@yahoo.co.in

Contact Nos. | +919433181837

Name of the Head of the Institution: | DR. SUJIT KUMAR DAS

Tel. No. with STD Code: | 033-24452131

Mobile:

Name of the IQAC Co-ordinator:

DR. NEELA SARKAR

Mobile:

+919903781472

IQAC e-mail address:

Iqac.nac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN13229

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address:

www.newaliporecollege.in

Web-link of the AQAR:

https://newaliporecollege.in/docs/NAC_IQAC_AQAR_2011_12.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2007	2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

28.7.2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.   AQAR 2007-08_____on_____July 2008_____(DD/MM/YYYY)
ii. AQAR 2008-09_____on_____July 2009_____(DD/MM/YYYY)
iii. AQAR 2009-10_____on_____July 2010_____(DD/MM/YYYY)
iv. AQAR 2010-11_____on_____September 2015_____(DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No [√]

Autonomous college of UGC   Yes ☐   No [√]

Regulatory Agency approved Institution   Yes ☐   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

                       Urban [√]   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

                       Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*   UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   N.A

University with Potential for Excellence   N.A   UGC-CPE   N.A

DST Star Scheme   N.A   UGC-CE   N.A

UGC-Special Assistance Programme   N.A   DST-FIST   N.A

UGC-Innovative PG programmes   N.A   Any other (*Specify*)   N.A

UGC-COP Programmes   N.A

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members   12

2.10 No. of IQAC meetings held   1

2.11 No. of meetings with various stakeholders: No.   Faculty

| 3 | | 02 |

Non-Teaching Staff Students | 01 | Alumni | | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | | | | | √ |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | | National | | State | | Institution Level | |

| N.A |

  (ii) Themes NA

2.14 Significant Activities and contributions made by IQAC

> 1. Played a major role in helping the Departments organising the seminars & bringing out the seminar proceedings.
>
> 2. Played a major role in initiating the functioning of the NSS unit.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To start a NSS unit in the college 2. To organize seminars	1. The approval of NSS has been obtained and one faculty member attended the training programme 2. Five U.G.C sponsored state level Seminars were organized by various departments.

   * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

Management [√]   Syndicate [   ]   Any other body [   ]

Provide the details of the action taken

> The comleted AQAR for 10-11,11-12,12-13, 13-14 and 14-15 was placed before the Governing Body. The G.B approved the AQAR and directed that it should be despatched immediately.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options :Elective options.
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [√]
    (On all aspects)

        Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| Syllabus of almost all subjects was updated by the University |

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| The N.S.S unit became functional. |

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
63	21	14	1	27

2.2 No. of permanent faculty with Ph.D.   [22]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	17								

2.4 No. of Guest and Visiting faculty and Temporary faculty   [16] [   ] [   ]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	32	39
Presented papers	2	5	6
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students of the Deptartment of Political Science participated in a Mock Parliament with students of other colleges.

Regular Quizzes, Film Shows are other innovative methods adopted for teaching

2.7 Total No. of actual teaching days during this academic year

245

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Continuous Assessments of students is carried out round the year

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.HONS	148			96.62		96.62
B.A.GEN	209		0.47	4.30	51.19	55.98
B.Sc.HONS.	94		22.34	74.46		96.80
B.Sc. GEN	18			16.66	33.33	50
B.Com.HONS.	51		3.94	72.54	19.60	96.07
B.Com. GEN	124			7.25	14.51	21.77

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC Through the Academic Sub Committee ensures that class tests are held and results published.The Principal details senior members of the staff to see that classes are taken as per the routine.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others/ Resource person	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	4		7
Technical Staff	5	4		1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The IQAC through the Faculty Development Committee encourages faculty members to apply for Research Projects.
>
> It posts regular information about Faculty Development programmes , Seminars, being organized by various Universities and Staff Colleges.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	1
Outlay in Rs. Lakhs			3.85200	7.24000

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			2,01,500	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	21	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [1-5.3.]   Average [4]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC	6,61,200	3,85,200
Minor Projects	2	UGC	2,48,000	2,01,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [12]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1	3		
Sponsoring agencies		UGC+NSE (Commerce)	U.G.C		

3.12 No. of faculty served as experts, chairpersons or resource persons [1]

3.13 No. of collaborations   International [1]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [5,86,700]   From Management of University/College [ ]

Total [5,86,700]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	nil
International	Applied	nil
	Granted	nil
Commercialised	Applied	nil
	Granted	nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
       who are Ph. D. Guides
      and students registered under them

nil

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   100   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level   2

National level   4   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   1   International level

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [1]   NSS [ ]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS organized a 7 Day Camp to spread literacy and Aids awareness. Students were also taken to see the Red Ribbon Express, the Aids awareness exhibition.

- The NSS adopted a slum and organised a medical camp for the slum dwellers.

- The NCC cadets took part in Blood donation camps and Republic day parade in New Delhi .

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5263 sq.m			
Class rooms	19			
Laboratories	12			
Seminar Halls	nil			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	5,89,814	3,58,642		
Others				

4.2 Computerization of administration and library

Internet facility has been extended in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24552		39	3248	24591	
Reference Books	405		7	4745	412	
e-Books						
Journals	2	432	1	474	3	906
e-Journals						
Digital Database						
CD & Video						
Others (specify) Newspaper and Magazines	12	9384			12	9384

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	63	23 (Comp.Sc Lab) 20 (IT Lab for Commerce)	3	2		7 (Tally Software purchased)	10	
Added						2		
Total	63	43	3	2		9	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> None this year

4.6 Amount spent on maintenance in lakhs :

   i) ICT   0.99956

  ii) Campus Infrastructure and facilities   1.54180

 iii) Equipments   0.44929

 iv) Others   4.08750

              Total :   7.07815

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> There is a Counselling Centre and Students are encouraged to consult the counsellor if they have any problems .

5.2 Efforts made by the institution for tracking the progression

> Departments have been requested to create a database of past pupils.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2324			

(b) No. of students outside the state

(c) No. of international students

Men

No	%
1428	61.45

Women

No	%
896	38.55

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3040	528	7	1		3576	1952	295	62	15		2324

Demand ratio   1:3   Dropout %   1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Final year students seek help regarding filling up of applications for competitive exams.
>
> Students are informed about the syllabi of various competitive exams.

No. of students beneficiaries

26

5.5 No. of students qualified in these examinations : Records are not available with us as many clear these examinaions after Post Graduation

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> A number of companies visit the college for interviews

No. of students benefitted   [. .]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> Gender sensitization is done during the Orientation Programme
>
> Gender sensitization is also done during the NSS programme.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

[ ]   [ ]   [ ]

| State/ University level | National level | International level |

No. of students participated in cultural events

State/ University level [   ]　　National level [   ]　　International level [   ]

5.9.2　No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]　　National level [   ]　　International level [   ]

Cultural: State/ University level [   ]　　National level [   ]　　International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	105	59665
Financial support from government	84	457800
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11　Student organised / initiatives

Fairs　　: State/ University level [   ]　　National level [   ]　　International level [   ]

Exhibition: State/ University level [   ]　　National level [   ]　　International level [   ]

5.12　No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To provide quality education to all students

To foster among the students discipline and self confidence..

To make the students aware of the rich culturall heritage of India.

To encourage the students to participate in games and sports

6.2 Does the Institution has a management Information System

> There is a partial management information system which is in the process of being upgraded.

6.3 Quality improvement strategies adopted by the institution for each of the following:

  6.3.1   Curriculum Development

> The curriculum is laid down by the University.

  6.3.2   Teaching and Learning

> Teaching is done through Power point presentations, Workshops, Documentary screening of award winning students' films by the Dept. of journalism

  6.3.3   Examination and Evaluation

> Continuous Assessment of Students is done through Classtests, Midterm Test and Preparatory Tests. Annual Examinations are conducted by University of Calcutta

  6.3.4   Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is regular procurement of library books. Old books are replaced as per requirements of the syllabus.

Funds are made available to the Science Departments for the purchase of instruments and equipment

6.3.6 Human Resource Management

Although there is a shortage of Staff, Duties are allotted in such a manner that there is optimum utilization of available manpower.

6.3.7 Faculty and Staff recruitment

Seven Guest lecturers & Five Ad-hoc Teachers were appointed to make up for shortage of teachers.

6.3.8 Industry Interaction / Collaboration

nil

6.3.9 Admission of Students

Admission of students is done according to University Guideline.

6.4 Welfare schemes for

Teaching	There is a co-operative society for the staff of the college.
Non teaching	The non teaching staff are members of the co-operative
Students	Students concession is available for Economically Disadvantage Students.

6.5 Total corpus fund generated   11,25,956/-

6.6 Whether annual financial audit has been done   Yes [√]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The department of Chemistry has an alumni association which meets annually and conducts seminars and lectures

6.12 Activities and support from the Parent – Teacher Association

Parents meet the teachers and give their suggestions

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ➢ Beautiful Garden is maintained
>
> ➢ Medicinal Garden Maintained by the Department of Botany
>
> ➢ Campus is a Plastic free Zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> A more interactive approach to teaching has resulted i the students being more involved and active.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> One faculty member was sent for NSS training so that the NSS unit.could be started.
>
> **In order to start the Dept of Geography a request was sent to the University.The university inspected our facilities, interviewed prospective teachers and recommended the opurchase of books for the department.(to be sent to 2013-14)**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Award winning Documentary films prepared by the students of the dept of Journalism are shown to students to encourage and inspire other students to make such effort.
>
> Teachers from the social sciences Depts take the students on educational trips especially because many of our students are first generation learners.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The college has a well maintained garden.
>
> The medicinal garden maintained by the dept of Botant has a rare collection of plants

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Threat: A number of teaching and non teaching posts are lying vacant.
>
> The crisis is over come by the teaching and nonteaching staff performing multiple tasks.
>
> Threat:Shortage of rooms/laboratories.
>
> Rooms and laboratories are used by multiple departments.
>
> Opportunity:nearby colleges do not offer Geography as optional subject we therefore planned to offer this subject.(send to 12-14)
>
> .

8. **Plans of institution for next year**

> The college plans to construct a Golden Jubilee building .
>
> Plan to start the Department of Geography.

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure –I

Analysis of students' Grievances collected from the Grievance box/ Students' Representatives

1. Students demanded proper sports equipments.
2. Students wanted improvement of Canteen.
3. Students complained about theft of personal items and demanded the installation of CCTV.
4. Students demanded cool drinking water.

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence

DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****