

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2012-13

I. Details of the Institution

1.1 Name of the Institution

NEW ALIPORE COLLEGE

1.2 Address Line 1

L BLOCK, NEW ALIPORE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700053

Institution e-mail address

newaliporecollege@yahoo.co.in

Contact Nos.

+919433181837

Name of the Head of the Institution:

DR. SUJIT KUMAR DAS

Tel. No. with STD Code:

033-24452131

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2007-08 on July 2008 (DD/MM/YYYY)
- ii. AQAR 2008-09 on July 2009 (DD/MM/YYYY)
- iii. AQAR 2009-10 on July 2010 (DD/MM/YYYY)
- iv. AQAR 2010-11 on September 2015 (DD/MM/YYYY)
- v. AQAR 2011-12 on September 2015 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="N.A"/>		
University with Potential for Excellence	<input type="text" value="N.A"/>	UGC-CPE	<input type="text" value="N.A"/>
DST Star Scheme	<input type="text" value="N.A"/>	UGC-CE	<input type="text" value="N.A"/>
UGC-Special Assistance Programme	<input type="text" value="N.A"/>	DST-FIST	<input type="text" value="N.A"/>
UGC-Innovative PG programmes	<input type="text" value="N.A"/>	Any other (<i>Specify</i>)	<input type="text" value="N.A"/>
UGC-COP Programmes	<input type="text" value="N.A"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC strongly recommended and supervised the setting up of the Journalism and Mass communication lab

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1 To set up a smart classroom 2. To start the teaching of Geography as an optional subject. 3. To install a fire safety mechanism and purchase appropriate fire fighting apparatus 4.To purchase a generator to ensure uninterrupted power supply especially keeping in mind the safety of students in the evening shift.	1. The smart class has been set up 2. The University carried out an inspection and approved the introduction of the subject from the session beginning 2012- 2013.session. 3. Appropriate fire fighting equipment has been installed and is regularly maintained. 4. The generator has been installed. 5 The closed circuit cameras have been

5 To install closed circuit cameras for the safety and security of students and staff	installed and have proved very beneficial.
6.To purchase a library management software for computerizing library services.	6.Library management software has been acquired for computerizing the library services.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR for 10-11,11-12,12-13,13-14,and 14-15 were placed before the IQAC committee and then the Governing Body. The report was accepted and the G.B directed that it be despatched as soon as possible.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	18	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options :Elective options are available

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

The syllabus was divided into modules The pattern of Examination changed. .Major Reshuffle in the Syllabi of almost all subjects to make it more student friendly and relevant.

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The feasibility of starting the Department of Geography is being considered

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
62	22	12	1	27

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	39								

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	2	30
Presented papers	1	1	5
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

POWERPOINT PRESENTATIONS
STUDENTS' SEMINARS, QUIZZES, EDUCATIONAL TRIPS

2.7 Total No. of actual teaching days during this academic year

255

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Continuous Assessments at College Level

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	--	--

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.HONS	187			98.93		98.93
B.A.GEN	230			44.78	3.47	48.25
B.Sc.HONS.	110		36.36	55.45		91.81
B.Sc. GEN	25			28	12	40
B.Com.HONS.	44		9	63.6	6.8	79.54
B.Com. GEN	58			10.34	31.3	41.37

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC Through the Academic Sub Committee ensures that class tests are held and results published. Encourages teachers to adopt interactive teaching methods. Also regularly monitor the number of classes being held in each department..

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	10		6
Technical Staff	11	9		2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Efforts are on to initiate the setting up of a Research Study circle

Encourages the faculty members to pursue research through MRPs

Regularly posts information regarding Seminars/Refresher courses being held by various Universities/ Academic Staff colleges

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		3,85,200		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	2
Outlay in Rs. Lakhs			50,000	2,01,500

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	3	
Non-Peer Review Journals		1	
e-Journals		1	3
Conference proceedings	3	3	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		U.G.C	50,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number			1		
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized Tree Planting and Blood Donation Camp as part of institutional Social welfare scheme
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5263 m ²			
Class rooms	19	1	UGC	112810
Laboratories	13	1(Anthro)	College	
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		CCTV	UGC	268600
Value of the equipment purchased during the year (Rs. in Lakhs)		computer center	UGC	4,36,750
Others		Generator, Invertor Emergency Power System	UGC	154230

4.2 Computerization of administration and library

The office environment has been computerised.
 The library is being computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24591		40	12896	24631	
Reference Books	412				412	
e-Books						
Journals	3	1300	1	928	4	2228
e-Journals						
Digital Database						
CD & Video						
Others (newspapers & magazines)	11	9495			1	9495

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	63	43	3	2		9	10	
Added	1					1		
Total	64	43	3	2		10	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A four week Faculty Improvement Programme was organised by NIIT for imparting basic computer education

4.6 Amount spent on maintenance in lakhs:

i) ICT

.77010

ii) Campus Infrastructure and facilities

2.69997

iii) Equipments

1.26101

iv) Others

Total :

4.73108

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the beginning of each academic year students are made aware of the student support services like

Library

- students aid fund
- students counselling centre
- the NCC
- the NSS
- the “Know Your Library” programme conducted by the library staff for the freshers

5.2 Efforts made by the institution for tracking the progression

Some departments have initiated the process of maintaining the records of past pupils.

The Dept. of Chemistry has an alumni association which is invited to interact with the Dept.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2444			

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%
Men	1510	61.8	Women	934	38.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1952	295	62	15	-	2324	2140	227	50	1		2444

Demand ratio 3:1

Dropout % 1.2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET	<input style="width: 80%;" type="text"/>	SET/SLET	<input style="width: 80%;" type="text"/>	GATE	<input style="width: 80%;" type="text"/>	CAT	<input style="width: 80%;" type="text"/>
IAS/IPS etc	<input style="width: 80%;" type="text"/>	State PSC	<input style="width: 80%;" type="text"/>	UPSC	<input style="width: 80%;" type="text"/>	Others	<input style="width: 80%;" type="text"/>

5.6 Details of student counselling and career guidance

Copy paste from 2011 12

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			Records not available

5.8 Details of gender sensitization programmes

Gender sensitization is done during the orientation

Gender sensitization is also done during the NSS camp.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input style="width: 80%;" type="text"/>	National level	<input style="width: 80%;" type="text"/>	International level	<input style="width: 80%;" type="text"/>
-------------------------	--	----------------	--	---------------------	--

No. of students participated in cultural events

State/ University level	<input style="width: 80%;" type="text"/>	National level	<input style="width: 80%;" type="text"/>	International level	<input style="width: 80%;" type="text"/>
-------------------------	--	----------------	--	---------------------	--

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	84	6,1285
Financial support from government	123	6,38,000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: lack on indoor sports equipment, adequate steps were taken & indoor sports equipments were purchased

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart holistic education to students belonging to varied socio-economic backgrounds

To foster a spirit of tolerance and mutual respect for all

To instil in students a sense of discipline

To make students aware of the rich cultural heritage of India.

6.2 Does the Institution has a management Information System

A partial management information system is present which is currently being developed

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is laid down by the University

6.3.2 Teaching and Learning

Teaching with the help of audio-visual aids, PowerPoint presentations and regular student seminars

6.3.3 Examination and Evaluation

Annual examinations are conducted by the University but continuous assessment of students is done through class tests

6.3.4 Research and Development

Faculties are encouraged to apply for research projects/participate in seminars and publish regularly

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library Management software was purchased for automating the library .

6.3.6 Human Resource Management

Because of the shortage of teaching & non-teaching staff, the current teaching & non-teaching staff discharge additional duties to cover up for the vacant posts

6.3.7 Faculty and Staff recruitment

Recruitments are carried out as per the University guidelines

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Strictly on merit as per Govt. guidelines

6.4 Welfare schemes for

Teaching	Employees cooperative
Non teaching	Employees cooperative
Students	Students Aid Fund

6.5 Total corpus fund generated

48,18,632

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	GB appt.commit tee
Administrative	No		Yes	

6.8 Does the University/ Autonomous College declare results within 30 days? N.A

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association of the Dept. of Chemistry delivers lectures, conducts seminars provides text and reference materials

6.12 Activities and support from the Parent – Teacher Association

Parents are welcome to offer valuable suggestions & interact with the Faculty

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Medicinal garden is maintained by the Dept. of Botany
- The campus is a Plastic Free Zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The attendance records of students are published every term which helped improve their class attendances
- Continuous assessment & timely publication of results has had a positive impact on the teaching learning process

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The infrastructure for introducing geography was acquired, and approval from the University was sought.
Equipment for firefighting was purchased according to procedure.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The Principal meets the students of every Dept. and addresses their grievances if any

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree planting endeavour is held every year
- Maintenance of medicinal garden
- Plastic free campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Threat: There are a number of colleges in and around our area and we witnessed a slight drop in the number of admissions.

Opportunity: None of the colleges in our immediate neighbourhood offer Geography as a subject. By starting this subject we hope to attract students and reverse the trend in admissions.

8. Plans of institution for next year

To construct a golden jubilee building

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure –I

Analysis of students' Grievances collected from the Grievance box/ Students' Representatives

1. Science Students demanded improve Laboratory facilities.
2. Students wanted improvement of Canteen facilities.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
