

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

I. Details of the Institution

1.1 Name of the Institution

NEW ALIPORE COLLEGE

1.2 Address Line 1

L BLOCK, NEW ALIPORE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700053

Institution e-mail address

newaliporecollege@yahoo.co.in

Contact Nos.

+919433181837

Name of the Head of the Institution:

DR. SUJIT KUMAR DAS

Tel. No. with STD Code:

033-24452131

Mobile:

Name of the IQAC Co-ordinator:

DR. NEELA SARKAR

Mobile:

+919903781472

IQAC e-mail address:

lqac.nac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13229

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.newaliporecollege.in

Web-link of the AQAR:

https://newaliporecollege.in/docs/NAC_IQAC_AQAR_2013_14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28.7.2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 on July 2008 (DD/MM/YYYY)
- ii. AQAR 2008-09 on July 2009 (DD/MM/YYYY)
- iii. AQAR 2009-10 on July 2010 (DD/MM/YYYY)
- iv. AQAR 2010-11 on September 2015 (DD/MM/YYYY)
- v. AQAR 2011-12 on September 2015 (DD/MM/YYYY)
- vi. AQAR 2012-13 on September 2015 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="N.A"/>		
University with Potential for Excellence	<input type="text" value="N.A"/>	UGC-CPE	<input type="text" value="N.A"/>
DST Star Scheme	<input type="text" value="N.A"/>	UGC-CE	<input type="text" value="N.A"/>
UGC-Special Assistance Programme	<input type="text" value="N.A"/>	DST-FIST	<input type="text" value="N.A"/>
UGC-Innovative PG programmes	<input type="text" value="N.A"/>	Any other (<i>Specify</i>)	<input type="text" value="N.A"/>
UGC-COP Programmes	<input type="text" value="N.A"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Played an active role in bringing out in house journals of Commerce, Humanities and Science.
Supervised the smooth starting of the Geography Department.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To Bring out in house journals 2 To build a language lab 3. To initiate Rainwater Harvesting Plant	1. The Dept. Of Commerce published a peer reviewed journal. Arts and Science journals are being planned. 2 The language lab was set up and appropriate soft ware installed for language teaching. 3. Plant is nearing completion.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The completed AQAR for 10-11,11-12,12-13, 13-14 and 14-15 was placed before the Governing Body. The G.B approved the AQAR and directed that it should be despatched immediately.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	18	-1 (Geography)	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	18	1		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus was updated by the university and the colleges are following the new syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Dept. Of Geography was started offering geography as a General Subject.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57	23	9	1	24

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
7	7								7

2.4 No. of Guest and Visiting faculty and Temporary faculty

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	2	8
Presented papers	1	2	5
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Educational Tours, Quizzes, Film Shows are organized regularly

2.7 Total No. of actual teaching days during this academic year

253

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Continuous Assessments

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

None

2.10 Average percentage of attendance of students

67%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.HONS	184		0.54	97.25		97.82
B.A.GEN	164				32.92	32.92
B.Sc.HONS.	112		16.07	77.67		93.75
B.Sc. GEN	27			37.00	7.40	44.40
B.Com.HONS.	40		2.5	50.00	5.00	57.5
B.Com. GEN	90		3.33		15.55	18.88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC Through the Academic Sub Committee ensures that class tests are held and results published.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others/ Resource person	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12		9
Technical Staff	10	10		2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC is trying to encourage the publication of an Arts & Science journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			7,16,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	17	2	1
Non-Peer Review Journals			
e-Journals			
Conference proceedings	2	3	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	7,16,000	5,17,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp was organized

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5263 sq.m			
Class rooms	19	1	UGC	3,00,750
Laboratories	12	2	UGC+College Fund	1,25,000
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		542178		
Others		Ladies Hostel	UGC	55,72,267

4.2 Computerization of administration and library

The library is in the process of being computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24631		487	2,22,315	25,318	
Reference Books	412		11	4925	423	
e-Books						
Journals	4	3623	-	-	-	-
e-Journals						
Digital Database						
CD & Video						
Others (specify)	11	10704	1	672	12	11376
Newspaper and Magazines						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64	43	3	2		10	10	
Added	11	2				1	7	1
Total	75	45	3	2		11	17	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	79,358
ii) Campus Infrastructure and facilities	2,31,672
iii) Equipments	65,231
iv) Others	65,962
Total :	442223

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

There is a Counselling Centre and Students are encouraged to consult the counsellor.

During the orientation students are informed about the NSS,NCC,and career counselling center

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2499			

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1513	60.54		986	39.46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2140	227	50	50	-	2444	2142	310	8	39		2499

Demand ratio 3:1

Dropout % 1.2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

none

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Academic , Psychological and Career counselling is done on demand.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Gender Sensitization is done during Orientation Programme and during the NSS Programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	94	56,015
Financial support from government	175	9,54,500
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart quality education

To make teaching process more interactive

To make the library an important learning hub.

To foster a spirit of tolerance and discipline among the students.

To make the students aware of the rich cultural heritage of India

To encourage the students to participate in games and sports.

6.2 Does the Institution has a management Information System

There is a management information which is in the process of being upgraded.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

Teaching is done through Powerpoint presentations, Workshops, Documentary screening of award winning students' films by the Dept. of journalism

6.3.3 Examination and Evaluation

Continuous Assessment of Students is done through Class tests, Midterm Test and Preparatory Tests. Annual Examinations are conducted by University of Calcutta

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Large scale renovation of the college, including the laboratories is in progress.

6.3.6 Human Resource Management

Although there is a shortage of Staff, Duties are allotted in such a manner that there is optimum utilization of available manpower.

6.3.7 Faculty and Staff recruitment

Seven Guest lecturer s & Five Ad-hoc Teachers were appointed to make up for shortage of teachers.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

Admission Form was available in PDF format in the College website.
Redesigning of the College Website with new URL i.e. www.newaliporecollege.ac.in

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Students concession is available for Economically Disadvantage Students.

6.5 Total corpus fund generated

27,40,937/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Governing Body appt sub Committee
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Parents are welcome to meet the faculty and give their suggestions

6.13 Development programmes for support staff

Two members of the staff were sent to attend the e-pradhan training aimed at electronically filing all government documents.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Beautiful Garden is maintained
- Medicinal Garden Maintained by the Department of Botany
- Campus is a Plastic free Zone.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Social sciences Departments took the students on educational excursions; the students were very happy and this has improved class attendance and positively impacted student teacher relationship.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Department of Geography was started. The proposal for the same was sent to the University. An inspection team from the University visited the college and inspected the infrastructure and found it adequate for the purpose.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Rooms and laboratories are used by multiple departments to optimise use of available infrastructure.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The campus has a beautiful garden
A medicinal garden is maintained by the dept. Of Botany
The campus is a plastic free zone

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Threat: A number of teaching and non teaching posts are lying vacant.
The crisis is over come by the teaching and nonteaching staff performing multiple tasks.
Threat: Shortage of rooms/laboratories.
The threat is neutralised by optimum usage of Rooms and laboratories .

8. Plans of institution for next year

The college plans to construct a Golden Jubilee building .
Plans to start Honours Course in Anthropology.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
