The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

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Part - A
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AQAR for the year (for example 2013-14) 2014-2015 I. Details of the Institution NEW ALIPORE COLLEGE 1.1 Name of the Institution L BLOCK, NEW ALIPORE 1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

700053

KOLKATA

WEST BENGAL

newaliporecollege@yahoo.co.in

Institution e-mail address

Contact Nos.

+919433181837

Name of the Head of the Institution:

DR. SUJIT KUMAR DAS

Tel. No. with STD Code:

033-24452131

Mobile: +91				+9194333	181837			
Name of the IQAC Co-ordinator:			DR. NEELA SARKAR					
Mobile:			+9199037	+919903781472				
IQAC e-mail address:			lqac.nac@	lqac.nac@gmail.com				
1.3 NAAC Track ID (For ex. MHCOGN 18879) WBCOGN13229								
OR 1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)								
1.5 Website address:				www.new	aliporecollege.in			
We	b-link of t	he AQAR:	https://ne	ewaliporeco	llege.in/docs/NA	C_IQAC_AQAF	R_2014_15.do	С
1.6	Accredita	For ex. h tion Details	ttp://www	.ladykeaned	college.edu.in/A	QAR2012-1	3.doc	
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 st Cycle	B+		2007	2012		
	2	2 nd Cycle					1	
	3	3 rd Cycle						
	4	4 th Cycle					1	
1.7	1.7 Date of Establishment of IQAC : DD/MM/YYYY 28.7.2007							

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i.	AQAR 2007-08_	on	July 2008	(DD/MM/YYYY)
ii.	AQAR 2008-09_	on	July 2009	(DD/MM/YYYY)
iii.	AQAR 2009-10_	<u>on</u>	July 2010	(DD/MM/YYYY)
iv.	AQAR 2010-11_	<u>on</u>	September 2015	(DD/MM/YYYY)
v.	AQAR 2011-12_	<u>on</u>	September 2015	(DD/MM/YYYY)
vi.	AQAR 2012-13_	<u>on</u>	September 2015	(DD/MM/YYYY)
vii.	AQAR 2013-14_	on	September 2015	(DD/MM/YYYY)

1.9 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes 🗸 No
Constituent College	Yes No 🔨
Autonomous college of UGC	Yes No 🗸
Regulatory Agency approved Insti	tution Yes No $$
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on $$ Men $$ Women $$
Urban	\checkmark Rural Tribal
Financial Status Grant-in-a	aid $$ UGC 2(f) $$ UGC 12B $$
Grant-in-aic	I + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme	
Arts $$ Science	$$ Commerce $$ Law \square PEI (Phys Edu) \square
TEI (Edu) 🗌 Engineering	Health Science Management
Others (Specify)	

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / Univ	ersity N.A		
University with Potential for Excellence	N.A	UGC-CPE N.A	
DST Star Scheme	N.A	UGC-CE	N.A
		L	
UGC-Special Assistance Programme	N.A	DST-FIST	N.A
UGC-Innovative PG programmes	N.A	Any other (Specify)	N.A
UGC-COP Programmes	N.A		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	02
2.5 No. of Alumni	
2. 6 No. of any other stakeholder and community representatives	
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	3

2.11 No. of meetings with v	No.	3	Faculty	03		
Non-Teaching Stat	ff Students 01	Alumni		Others		
2.12 Has IQAC received any	y funding from UGC	during the y	ear?	Yes	No 🗸	
If yes, mention th	e amount					
2.13 Seminars and Conferences (only quality related)						
(i) No. of Semi <u>nars/Co</u>	onferences/ Worksho	os/Symposia	organi	zed by the IQ	QAC	
Total Nos.	International	National		State	Institution Level	

2.14 Significant Activities and contributions made by IQAC

Played an active role in bringing out in house journals of Commerce, Humanities and Science.

Supervised the smooth starting of the Geography Department.

2.15 Plan of Action by IQAC/Outcome

(ii) Themes

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To provide a separate computer lab for the Dept of Mathematics.	The math depthas a separate computer lab with 3 computers.
Complete the renovation of library and digital catalogue of library resources	The work is underway and a 50% of the catalogue is complete.
This year it was decided to start on line admissions to all the courses.	The admission process was successfully completed online

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR v	vas pla	ced in statutory	body	Yes 🗸	No
Management	\checkmark	Syndicate		Any other body	

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	19		-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	19			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

	Pattern	Number of programmes	
	Semester		
	Trimester		
	Annual		
1.3 Feedback from stakeholders* (On all aspects)	Alumni Pare	nts Employers Students	\checkmark
Mode of feedback :	Online Manua	al \checkmark Co-operating schools (for PI	EI)
*Please provide an analysis of the fee	dback in the Annexure		

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The department of Anthropology began offering Honours courses from the session 2014-2015

24

Criterion –II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
63	28	9	1	25

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Professo		ssociat rofesso		Profes	sors	Others		Total	
R V	V R	ł	V	R	V	R	V	R	V
5 2	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty 33

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	8	8
Presented papers	9	14	5
Resource Persons			2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Educational Tours, Quizzes, Film Shows

2.7 Total No. of actual teaching days during this academic year

255	

None

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

done at the college level

Continuous Assessments is

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

67%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students			Division		
	appeared	Distinction %	I %	II %	III %	Pass %
B.A.HONS	184		0.54	97.25		97.82
B.A.GEN	206			0.97		36.89
B.Sc.HONS.	112		16.07	77.67		93.75
B.Sc. GEN	33		3.03	21.21		27.27
B.Com.HONS.	46					43.47
B.Com. GEN	148					5.40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC Through the Academic Sub Committee ensures that class tests are held and results published.

Departmental heads ensure that syllabi is completed

The IQAC has designed a student feedback form. Student feedback is taken to monitor the teaching learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others/ Resource person	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12		9
Technical Staff	10	10		2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC is trying to encourage the publication of an Arts & Science journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			7.16000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	17	2	1
Non-Peer Review Journals			
e-Journals			
Conference proceedings	2	3	

3.5 Details on Impact factor of publications:

Range	5.
-------	----

Average 5.36 h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the	Project	Duration Year	Name of th funding Age	U		
Major projects						
Minor Projects		2	UGC	7,16,00	00 5,17,00	C
Interdisciplinary	Projects					
Industry sponsor	red					
Projects sponsor University/ Colle						
Students research	h projects					
(other than compulsory by Any other(Speci						
Total	1y)					
3.7 No. of books publish3.8 No. of University Do3.9 For colleges	ii) Withou	it ISBN No				
3.10 Revenue generated	INSPIRE	ltancy	CE]	ner (specify)	
3.11 No. of	Level	Internat	National	State	Univer	College
conferences		ional			sity	
organized by the	Number					
Institution	Sponsoring					
	agencies					
3.12 No. of faculty serve3.13 No. of collaboratio3.14 No. of linkages creation	ns ated during this	Internation s year	nal Nati	rsons 2 ional 1	Any other	
3.15 Total budget for re	search for curre	ent year in I	lakhs :		5.1700	

From Funding agency	5.17000	From Management of University/College	
Total			

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
National	Granted	
International	Applied	
International	Granted	
Commonoialized	Applied	
Commercialised	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	
3.19 No. of Ph.D. awarded by faculty from the Inst	stitution
3.20 No. of Research scholars receiving the Fellow	wships (Newly enrolled + existing ones)
JRF SRF	Project Fellows Any other
3.21 No. of students Participated in NSS events:	
	University level 100 State level
	National level International level
3.22 No. of students participated in NCC events:	
	University level State level
	National level International level

3.23 No. of Awards won in NSS:

		Univ	ersity level		State level	
		Natio	onal level		International level	
3.24 No. of Awards won in	NCC:					
		Univ	ersity level		State level	
		Natio	onal level		International level	
3.25 No. of Extension activi	ties organiz	ed				
University forum		College forum				
NCC	1	NSS	1	Any	other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood Donation Camp was organized

The NSS unit carried out literacy and sanitation awareness programme in the adopted slum.

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

•

•

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5263 sq.m			
Class rooms	19		UGC	3.00750
Laboratories	12	1	State fund + college fund	
Seminar Halls	1			

No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.			
Value of the equipment purchased during the year (Rs. in Lakhs)		5.42178	
Others	One room converted into examination room		

4.2 Computerization of administration and library

The library is in the process of being computerized.	

4.3 Library services:

	Existing		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	24631		487	2,22,315	25,318	
Reference Books	412		11	4925	423	
e-Books						
Journals	4	3623	-	-	-	-
e-Journals						
Digital Database						
CD & Video						
Others (specify)	11	10704	1	672	12	11376
Newspaper and						
Magazines						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	75	45	3	2		11	17	1
Added								

Total				

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.69377
ii) Campus Infrastructure and facilities	12.70292
iii) Equipments	7.24664
iv) Others	7.20118
Total :	28.84451

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

There is a Counselling Centre and Students are encouraged to consult the counsellor

5.2 Efforts made by the institution for tracking the progression



5.3 (a) Total Number of students

3 (a) Total Number of students	UG	PG	Ph. D.	Others
	2468			
(b) No. of students outside the state				
(c) No. of international students				

	No	%		No	%
Men	1439	59.12	Women	994	40.85

	Last Year					This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2142	310	8	39	-	2499	2098	288	12	69	1	2433

Demand ratio 3:1

Dropout % 2

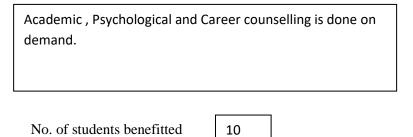
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

none	
No. of students beneficiaries	10

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT	
IAS/IPS etc	State PSC	UPSC	Others	

5.6 Details of student counselling and career guidance



5.7 Details of campus placement

	Off Campus		
Number of	Number of Students	Number of	Number of Students Placed
Organizations	Participated	Students Placed	

Visited		

5.8 Details of gender sensitization programmes

Gender sensitization is done during Orientation Programme and during the NSS Programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

	State/ University level	5	National level		International level	
	No. of students participa	ated in cul	tural events			
	State/ University level		National level		International level	
5.9.2	No. of medals /awards w	von by stu	idents in Sports,	Games and	l other events	
Sports :	: State/ University level		National level		International level	
Cultural	: State/ University level		National level		International level	

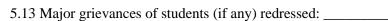
5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	94	56,015
Financial support from government	175	9,54,500
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level	National level	International level	
Exhibition	n: State/ University level	National level	International level	

5.12 No. of social initiatives undertaken by the students



Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart quality education

To make teaching process more interactive

To foster a spirit of tolerance and discipline among the students. To make the students aware of the rich cultural heritage of India

To encourage the students to participate in games and sports.

6.2 Does the Institution has a management Information System

The institute has purchased a management information system to keep a database of students.

Generate staff payroll

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

Teaching is done through Power point presentations, Workshops, Documentary screening of award winning students' films by the Dept. of journalism

6.3.3 Examination and Evaluation

Continuous Assessment of Students is done through Class tests, Midterm Test and Preparatory Tests. Annual Examinations are conducted by University of Calcutta

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is under renovation. Open stack system is being introduced. The books catalogue is being digitised.

6.3.6 Human Resource Management

Although there is a shortage of Staff, Duties are allotted in such a manner that there is optimum utilization of available manpower.

6.3.7 Faculty and Staff recruitment

Seven Guest lecturer & Five Ad-hoc Teachers were appointed to make up for shortage of teachers.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Teaching

Redesigning of the College Website with new URL i.e. <u>www.newaliporecollege.ac.in</u>

For the first time admission process was wholly online.

6.4 Welfare schemes for

0.7 <i>we made senemes for</i>					
	Non teaching	Staff	Staff co-operative society		
	Students	Stud	Students concession is available for Economically		
		Disa	dvantage Students.		
6.5 Total corpus fund generated 96,509,4					
6.6 Whether annual financia	al audit has bee	en done	Yes No		

Staff co-operative society

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	GB appt.commit tee
Administrative				

6.7 Whether Academic and Administrative Audit (AAA) has been done?

6.8 Does the University/ Autonomous College declares results within 30 days?

For PG Programmes	Yes	No	

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Parents are welcome to meet faculty and give suggestions during parent teacher meetings.

6.13 Development programmes for support staff

Two members of the staff were sent to attend the epradhan training aimed at electronically filing all government documents.

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
 - Beautiful Garden is maintained
 - > Medicinal Garden Maintained by the Department of Botany
 - Campus is a Plastic free Zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Principal attends Departmental meetings

Social sciences Departments take the students on educational excursions

Students' seminars are organised by many departments

A question bank has been created by the departments for the benefit of students

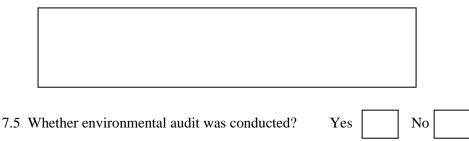
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan was for online admissions for the academic session 2015-2016. For this the college website was redesigned and appropriate software installed so that the admission process as well as as student progress may be maintained. 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)



*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Threat: A number of teaching and non teaching posts are lying vacant.

The crisis is over come by the teaching and nonteaching staff performing multiple tasks.

Threat:Shortage of rooms/laboratories.

Rooms and laboratories are used by multiple departments.

8. Plans of institution for next year

To introduce Biometric attendance records for the staff.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure –I

Analysis of students' feedback

Students were given a questionnaire to access academic and administrative aspects of the institution and the following data emerged from an analysis of 503 feedbacks. (Out of 617 3rd year students 500 participated in the survey).

- 1. 50% students wanted a proper seminar room with all digital facilities.
- 2. Around 30 % wanted a Students' Association Room for meeting.
- 3. 20% students wanted to be taken out for excerption and educational tour.
- 4. 50% students were demanding a reading room in the Library.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

UPSC - Union Public Service Commission
