

MINUTES OF IQAC MEETING DATED 04.08.2018

Members present:

- 1) Prof. Dibes Bera
- 2) Dr. Sabyasachi Chatterjee
- 3) Dr. Bijoy Krishna Bera
- 4) Prof. Gorachand Nag
- 5) Prof. Nivedita Sengupta
- 6) Prof. Atanu Ghosh
- 7) Prof. Bhaskar Bhattacharya
- 8) Sri Nilesh Mahato
- 9) Dr. Srabani Datta
- 10) Prof. Rita Chaudhuri
- 11) Prof. Bulu Mukhopadhyay
- 12) Dr. Shiti Kumari Kundu
- 13) Dr. Mohsina Iqbal
- 14) Dr. Samyabrata Das

The meeting of the IQAC was held at the chamber of the Vice Principal at 12 noon on 04.08.2018 (Saturday). Vice Principal took the chair at the meeting.

Agendum 1: To confirm the proceedings of the previous meeting held on 09.12.2017

The minutes of the IQAC meeting held on 09.12.2018 were read out and confirmed.

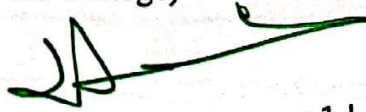
Agendum 2: To approve the AQAR of 2016-17 for placing the same in the meeting of the Governing Body

The AQAR of 2016-17 was placed and approved. It was resolved that the AQAR be placed before the Governing Body for approval.

Agendum 3: To review the activities of the Previous Year (2017-18)

The following activities of the Previous Year (2017-18) were reported:

- (a) One-week Research Methodology Workshop between 14.03.2018 and 20.03.2018 conducted by the IQAC (with assistance from the Departments of Commerce, Economics and Mathematics) in collaboration with the Department of Commerce, University of Calcutta
- (b) Seminar on Gender Sensitisation by Women's Studies Cell
- (c) NCC: cadets took part in Republic Day and Independence Day celebration in the College.
- (d) NSS: celebrated 150th birth anniversary of Sister Nivedita, observed Netaji's birthday on 23.01.2018, volunteers took part in Republic Day and Independence Day celebration in the College, organised thalassemia awareness programme, organised 7-day special camp in slum areas
- (e) Seminars by different departments of the College (funded by the College)



- (f) Organised cultural fest "AVENSIS" for the first time where Departmental Exhibitions, Music Workshop, Extempore, Debate, Painting, Drama Competitions and Cultural Programmes Took Place For 3 Days (20-22 December, 2017)
- (g) CBCS System introduced in B. Com
- (h) Internal Complaints Committee (ICC) formed as per Visakha Guidelines
- (i) No major student grievance
- (j) Field work, study tour, excursions by different departments
- (k) Wall magazines published by different departments
- (l) Three students of Chemistry Department participated in a Seminar competition based on "Nurturing Chemistry: Bonding and Beyond" in Bhawanipur Education Society College on 5th December, 2017 where 1st year student Kriti Alam stood 3rd
- (m) The students of Journalism Department celebrated Children's Day in a different way, reaching out to about 200 underprivileged children in areas around the college.
- (n) The Department of Journalism organized a 5-days workshop on 'Digital Film Making: Focusing on the Craft of Editing and its Impact' under the supervision of Sk Maqsood Alam, Faculty, NIMD.
- (o) The Department of Mathematics observed 'National Mathematics Day' on 22.12.2017 where a conference was organised on the occasion of Ramanujan's 130th birthday.
- (p) The College organized a one-day field trip on 22nd November, 2017 to the State Legislative Assembly for honours students of different departments.
- (q) On Children's day last year, the students of the Department of Political Science took a small but heartfelt initiative to bring a smile on the face of some deprived kids of the neighbourhood by arranging stationeries and sweets for the local unprivileged kids.
- (r) Celebration of Basanta Utsav, Raksha Bandhan Utsav, Saraswati Puja, Rabindra Jayanti, Nazrul Jayanti by the Students' Council
- (s) Promotion under CAS of two teachers took place.

Agendum 4: To decide on the plan of action for the year 2018-19

It was decided that the plan of action for the year 2018-19 be as follows:

- (a) To organise "Film Shows" and "documentaries" to make the texts come alive in the classroom and to further enrich the learning experience of the students
- (b) To organise Anti-ragging awareness programmes
- (c) To conduct Students' Seminar on a regular basis
- (d) To observe different Days
- (e) To organise Departmental Seminars regularly
- (f) To organise Career Fair
- (g) To take feedback from parents
- (h) To organise Health and Hygiene Awareness Programmes
- (i) To renovate and upgrade the existing Medicinal Plants Garden
- (j) To emphasise on ICT-based Teaching
- (k) To organise seminar on "Value Education"
- (l) To organise training programmes for the staff
- (m) To organise workshop / seminar on "Yoga"

- (n) To have collaborations with other Colleges to facilitate inter-college faculty and student exchange
- (o) To organise programme on old people

Agendum 5: To outline measures for active participation of the Alumni Association of the College

In order to strengthen the functioning of the Alumni Association of the College, Vice Principal was requested to give responsibilities to those alumni who are at present engaged with the college as teachers (PTT, CWTT and Guest Lecturer).

Agendum 6: Miscellaneous

- (a) Anti-ragging Cell was formed with the following members:

Prof. Gorachand Nag, Convener
Prof. Atanu Ghosh, Evening Supervisor
Dr. Mohsina Iqbal, Morning Supervisor
Sri Amar Maji, Non-teaching Representative
Sri Nilesh Mahato, General Secretary, Students' Council

Table Agendum 1: To confirm the minutes of the emergency meeting held on 13.01.2018

The minutes of the Emergency IQAC meeting held on 13.01.2018 were read and confirmed.

Table Agendum 2: To confirm the minutes of the emergency meeting held on 04.05.2018

The minutes of the Emergency IQAC meeting held on 04.05.2018 were read and confirmed.

The meeting ended with thanks to and from the Chair.

Confirmed
24-10/10/18
New Alipore College
Block - New Alipore
Kolkata - 700 053