

MINUTES OF IQAC MEETING DATED 10.10.2018**Members present:**

- 1) Dr. Sabyasachi Chatterjee
- 2) Dr. Jaydeep Sarangi
- 3) Prof. Gorachand Nag
- 4) Dr. Bijoy Kr. Bera
- 5) Prof. Aranu Ghosh
- 6) Dr. Srabani Datta
- 7) Prof. Rita Chaudhuri
- 8) Prof. Bhaskar Bhattacharya
- 9) Dr. Samyabrata Das
- 10) Prof. Bulu Mukhopadhyay
- 11) Prof. Nivedita Sengupta
- 12) Prof. Dibes Bera
- 13) Dr. Mohsina Iqbal
- 14) Sri Nilesh Mahato

The meeting of the IQAC was held at the chamber of the Principal at 12 noon on 10.10.2018 (Wednesday). Principal took the chair at the meeting.

Agendum 1: To confirm the minutes of the previous meeting held on 04.08.2018

The minutes of the IQAC meeting held on 04.08.2018 were read out and confirmed.

Agendum 2: To discuss the report of the Vice Principal dated 28.09.2018 on Faculty Development Programme supposedly held between 07.09.2013 and 21.09.2013

The Principal placed a report submitted on 28.09.2018 by the Vice Principal on Faculty Development Programme on Modern Computer Application (MCA) arranged by NIIT in collaboration with New Alipore College and supposedly held between 07.09.2013 and 21.09.2013.

Two certificates issued to a certain participant in the said FD Programme were brought to the notice of the House. A glaring mismatch between the two was immediately revealed. One certificate contains that the Programme was held over a period of 15 days. But another certificate states that the aforesaid FDP was held for 18 hours duration with no mention of the period over which this 18 hours duration was accomplished. The Programme Coordinator Dr. Anupam Karmakar was contacted over phone during the Meeting and his views were sought, but he couldn't enlighten the House.

Some of the members of the IQAC had participated in the said FDP. Of them, Prof. Bulu Mukhopadhyay, Dr. Srabani Datta, Prof. Rita Chaudhuri, Dr. Mohsina Iqbal were present in the day's meeting. Each of them stated that the Programme had been held NOT for a continuous period of 15 days. Rather, the classes had been held on Saturdays only over nearly three months. The Attendance Register of the Teachers for the relevant period available in the College Office was cross-checked and from the Register it became amply clear that the selfsame FD Programme could not have been held for a continuous period of 15 days between 07.09.2013 and 21.09.2013 since some of the certificate-awardees had remained absent on some day(s) between 07.09.2013 and 21.09.2013, whereas participation on each of the 15 days is mandatory to obtain the certificate. It was also noticed that some of the awardees took all the allotted classes during the time period between 07.09.2013 and 21.09.2013.



Dr. B.K.Bern, external member of the IQAC, observed that the selfsame certificates do not have any validity.

In this connection, Prof. Nivedita Sengupta pointed out that in order to eliminate any doubt about the credibility and validity of an FDP, communication to the UGC / University both before and after holding the Programme is absolutely mandatory. She further held that since the FDP under present discussion had not been approved by the UGC/ University, it should not be counted towards promotion under CAS.

Prof. Gorachand Nag argued that since the FDP under discussion had no collaboration with any University or any Institute recognised by the UGC, the College should not give any stamp of approval to the said FDP.

Dr. Sabyasachi Chatterjee, Hon'ble member of the Governing Body of the College, opined that such a serious matter should be brought to the notice of the Governing Body of the College and a resolution of the IQAC in this regard ought to be forwarded to the Governing Body. The members agreed and it was unanimously decided that the following resolution be forwarded to the Governing Body of the College:

"Due consideration was accorded to the Report of the Vice Principal by way of detailed discussion on the matter contained in the Report. After having carefully examined the Attendance Register of the Teachers available in the College Office, the members of the IQAC found these records to be wholly corroborating the anomalies noted by the Vice Principal in his Report. In consequence, the House concurred to uphold the views expressed by the Vice Principal and unanimously resolved to recommend to the Governing Body of the College to impose a ban on submitting the certificate of participation referred to in Agendum 2 of today's meeting. Thus, the members of the IQAC unanimously resolved that the Governing Body of the College be earnestly requested to put a ban on submitting the certificate of participation in the Faculty Development Programme on Modern Computer Application (MCA) arranged by NIIT in collaboration with New Alipore College and supposedly held between 07.09.2013 and 21.09.2013."

Agendum 3: To reconstitute the Research Cell

It was resolved that the Research Cell be reconstituted with the following members:

1. Dr. Madhuparna Dutta (Jt. Convener)
2. Dr. Swarnapratim Bhattacharyya (Jt. Convener)
3. Dr. Bhaskar Bhattacharyya (Advisor)
4. Dr. Samyabrata Das (IQAC Coordinator)
5. Prof. Archita Pramanik
6. Prof. Aniruddha Kar
7. Dr. Sabyasachi Chatterjee (Hon'ble G.B. Member)
8. External Member: Dr. Debi Chatterjee (Retired Professor, Jadavpur University, Department of International Relations)
9. External Member: Dr. Argha Deb (Jadavpur University, Department of Physics)
10. External Member: Dr. Ashish Kumar Sana (University of Calcutta, Department of Commerce)

Agendum 4: To constitute Women's Cell

It was resolved that the Women's Cell be constituted with the following members:

1. Prof. Mauli Sanyal (Jt. Convener)
2. Dr. Nibabari Banerjee (Jt. Convener)
3. External Member: Prof. Mandakini Bhattachary (Fakir Chand College, Diamond Harbour)
4. External Member: Jui Biswas, Hon'ble Councillor
5. Smt. Suparna Saha, NTS Representative
6. Student's Representative (On invitation basis)

7. One Member from N.G.O

Agendum 5: To form Psychological Counselling Cell

It was resolved that the Psychological Counselling Cell be formed with the following members:

1. Prof. Bulu Mukhopadhyay (Jt. Convener)
2. Prof. Mauli Sanyal (Jt. Convener)
3. Prof. Jayita Dutta
4. External Member: Dr. Subrata Dasgupta, Department of Psychology, University of Calcutta

Agendum 6: To constitute Competence Building Cell

It was resolved that the Competence Building Cell be constituted with the following members:

1. Dr. Dhrubajyoti Banerjee (Jt. Convener)
2. Dr. Amit Saha Roy (Jt. Convener)
3. Dr. Somdatta Banerjee
4. Prof. Amartya Saha

Agendum 7: To consider providing facilities like Students Health Home, Zero balance Account, Students' Safety Insurance to students

It was resolved that a committee be formed with the following members to consider providing facilities like Students Health Home, Zero balance Account, Students' Safety Insurance to students

1. Dr. Samarpita Seth (Jt. Convener)
2. Dr. Nilanjana Bhattacharyya (Jt. Convener)
3. Prof. Utpal sarkar
4. Dr. Ajoy Kumar Pramanik
5. Prof. Jayita Dutta
6. Prof. Arpan Sarkar

Agendum 8: To start Health Unit with sick room and first aid facilities

It was resolved that a room be provided for the 'Health Unit' where arrangements be made for first aid facilities.

Agendum 9: To organise programmes on 'Yoga', 'Meditation' and 'Physiotherapy'

It was resolved that a committee be formed with the following members to organise programmes on 'Yoga', 'Meditation' and 'Physiotherapy':

1. Dr. Neela Sarkar (Jt. Convener)
2. Dr. Bipattaran Paramanik (Jt. Convener)
3. Prof. Gobindalal Mandal
4. Smt. Sumana Ganguli
5. Dr. Anupam Karmakar
6. Prof. Rita Chaudhuri
7. Dr. Shiti Kumari Kundu

Agendum 10: To constitute Equal Opportunities Cell

It was resolved that the Equal Opportunities Cell be constituted with the following members:

1. Prof. Dawa Jangbo Sherpa (Jt. Convener)
2. Dr. Iqbal Abdul Latif (Jt. Convener)
3. Dr. Rupali Maji
4. Prof. Amartya Saha
5. Dr. Srabani Datta
6. Arun Das (NTS Representative)
7. Student's Representative (On invitation basis)



Agendum 11: To organise staff training programme

Principal explained the need for staff training programme and the members agreed on organising such programmes.

Agendum 12: To organise a Workshop on Faculty Development / Research Methodology on Humanities / Social Science

It was resolved that a committee be formed with the following members to organise a Workshop on Faculty Development / Research Methodology on Humanities / Social Science:

1. Prof. Bulu Mukhopadhyay (Jt. Convener)
2. Dr. Nirmalya Mandal (Jt. Convener)
3. Dr. Somdatta Banerjee
4. Prof. Archita Pramanik
5. Prof. Amartya Saha
6. Dr. Sabyasachi Chatterjee (Hon'ble G.B. Member)

Agendum 13: To form a committee to look after the formalities of 'Memorandum of Understanding' (MoU) with institutes of Higher Learning

It was resolved that a committee be formed with the following members to look after the formalities of 'Memorandum of Understanding' (MoU) with institutes of Higher Learning:

1. Prof. Atanu Ghosh (Jt. Convener)
2. Prof. Gorachand Nag (Jt. Convener)
3. Prof. Amartya Saha
4. Prof. Pooja Rai
5. Prof. Archita Pramanik
6. Dr. Swarnapratim Bhattacharyya
7. Dr. Mohsina Iqbal
8. Student's Representative (On invitation basis)

Agendum 14: Miscellaneous

No points were raised.

The meeting ended with thanks to and from the chair.

Principal
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