



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NEW ALIPORE COLLEGE
Name of the head of the Institution		DR JAYDEEP SARANGI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324452131
Mobile no.		9477807031
Registered Email		newaliporecollege@yahoo.co.in
Alternate Email		jaydeepsarangi@gmail.com
Address		L-Block, New Alipore
City/Town		Kolkata
State/UT		West Bengal
Pincode		700053
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Samyabrata Das
Phone no/Alternate Phone no.	03324452131
Mobile no.	9433388794
Registered Email	iqac.nac@gmail.com
Alternate Email	newaliporecollege@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.newaliporecollege.in/docs/NAC_IQAC_AQAR_2016_17.doc">https://www.newaliporecollege.in/docs/NAC_IQAC_AQAR_2016_17.doc</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.newaliporecollege.in/pdf/1574498866592_acadCalan.17.18.pdf">https://www.newaliporecollege.in/pdf/1574498866592_acadCalan.17.18.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.55	2007	31-Mar-2007	31-Mar-2012
2	B+	2.68	2016	16-Sep-2016	16-Sep-2021

<b>6. Date of Establishment of IQAC</b>	28-Jul-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Student mentoring program	08-Sep-2017	6

	1	
Student mentoring program	16-Nov-2017 1	7
Student mentoring program	21-Sep-2017 1	8
Student mentoring program	12-Feb-2018 1	7
Student mentoring program	10-Jan-2018 1	4
Student mentoring program	18-Sep-2017 1	2
Student mentoring program	24-Aug-2018 1	1
Student mentoring program	12-Sep-2017 1	5
Self defence coaching camp for the female	12-Jul-2017 90	45
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

New CBCS system orientation lectures for First year B.Com students

Self - defense workshop for female students

Introductory talk to students on the need and utility of a mentoring programme

Establishment of a Women's Study Cell

Strengthening and improvement of library facilities

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To Strengthening formal student mentoring programme	More students approach for mentoring / counselling
To conduct annual coaching camp in the institution's premises on self-defence training for female students	Coaching camp for female students conducted
Strengthening and improvement of library facilities	Library facilities are constantly upgraded
To offer more facilities to physically challenged and differently -able students and staff	A ramp and a special wash room for physically challenged students conducted
To strengthen Faculty Exchange Program.	Not pursued vigorously, but shall again be taken up.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body of New Alipore College	31-Oct-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission	08-Mar-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Fully computerized office and accounts 2. Online Admission process for 1st semester UG students along with online payment facility, also for 2nd year and 3rd year students 3. Implemented SMS INFORMATION SYSTEM for all students

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution believes in holistic education of the students emphasizing the education beyond the confined classrooms. Our students take active part in different cultural activities, sports and social works. In the beginning of academic session, college publishes detailed prospectus and routine after the Teachers' Council meeting. Departmental meetings are held before every academic session to allot the topics to the concerned teachers for successful completion of the entire syllabus. Various classroom teaching methods are followed based on the needs of the subjects such as chalk and talk method, ICT- enabled teaching-learning method, use of different scientific charts, models and software and distribution of class notes for better understanding of the subjects. Seminars, model presentations, group discussions are arranged for the students to improve their communication skill and to gain better insight into the subject. Every department has proper and adequate instrumentation facility to conduct the practical classes. Field works and educational tours are conducted by different departments to educate the students in practical and interesting manner. Project works, dissertations are there for accomplishment of their learning objectives. Seminars and special talks by nationally and internationally eminent academicians are also arranged regularly for advanced studies. Regular class tests, mid-term examinations, mid semester examinations, regular assessments in practical classes, viva-voce examinations etc. are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on the requirements. Teachers of several departments sometimes take extra classes, in addition to their regular classes, for completion of syllabus in time. We have a very rich central library and many departments have their rich departmental libraries too for the benefit of the students. Besides, some teachers from our college have been inducted in the existing U.G. Boards of Studies. One of our teachers has been inducted in the Board for Defence Studies on 29.12.2017 by the Pro-Vice-Chancellor for Academic Affairs, University of Calcutta. He has attended different workshops on curriculum on Defence Studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	15
BA	Education	15
BA	Political Science	40
BSc	Anthropology	23
BA	Sanskrit	30
BSc	Botany	217
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students' feedback form is filled by 3rd year students on their last

examination day in the college i.e. partIII selection test examination. Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library, administration and academics. The points are calculated according to the grades given by the students against various criteria. The grades are given as 1 to 5 (where 1 Strongly Disagree, 2 Disagree, 3 Neutral, 4 Agree, 5 Strongly Agree). The average score and percentage with respect to various criteria are calculated. The strengths and weaknesses mentioned by the students are summarized. Feedback is also collected from the teachers of each and every departments of the college. Suggestions and comments given by the teachers are also taken into account for future development. The different areas where improvements are required are discussed in the meetings of the respective committees/departments. The proposals given by the different committees/departments are discussed in Governing Body of the college for necessary action. Strengths of the college are also taken into consideration for further up gradation.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali	110	161	64
BSc	Botany	55	98	36
BSc	Chemistry	83	87	32
BSc	Computer Science	72	144	32
BSc	Economics	55	49	4
BA	Education	63	76	30
BA	English	147	183	68
BA	History	55	76	22
BA (Journalism)	Journalism	55	147	38
BSc	Mathematics	90	149	53
BA	Philosophy	55	21	1
BSc	Physics	55	91	38
BA	Political Science	55	72	35
BA	Sanskrit	55	13	8
BSc	Zoology	90	334	62
BSc	Biology General	46	50	25
BSc	Pure General	75	92	10
BCom	Accountancy	275	293	124
BSc	Anthropology	35	62	28
BA	General	627	632	320
BCom	General	185	207	102

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### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3222	0	55	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
101	44	17	17	1	43
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an integral part of a teacher's duty. It is taken very seriously in this college. It begins at the initiation of the academic year. Students come fresh from school and there is a need for orienting them to the new systems in vogue at the graduation level. Course structure, examinations, rules of the college and the University are all discussed in detail. Questions are taken from students. With one to one interaction during document verification and orientation programme, students are helped to handle the confusion. The attendance of students is regularly monitored and they are intimated about the shortfall, if any. Teachers try to keep a healthy balance between discipline and sympathy while dealing with the students. In class, audiovisual aids help to enrich academic ambience. Bookish knowledge becomes boring and teaching aids help in generating interest. Personal interaction after class helps in the academic process. This helps slowlearners overcome their hesitations. Even the advanced students get extra help to foster their academic interests. The learning process is made interesting by encouraging students for making presentations in students' seminars and preparing models for exhibitions. This helps in developing a concrete feel of the subjects that they study. The process is further enhanced by motivation and interest generation of students through field trips and industrial visits. There are regular meetings with parents. Students are present in these meetings. Teachers and parents discuss their problems openly and new insights are received with an open mind. Economic considerations are an important issue in the completion of studies for the economically disadvantaged. To that end, the Students' Aid Fund works effectively. Financial aid is provided to the needy students. Guidance is also provided by teachers about different scholarships and Govt. grants. This information and the subsequent procedure for getting these benefits, the students in need are supervised by the teachers as part of the mentoring process. To foster overall development of the student, encouragement is provided to participate in cultural and sports activities. Opportunities are arranged for in the college. Students also participate in events outside the college. These foster greater sense of self respect. We have NCC and NSS units in the college and these foster a sense of social commitment. They have year long programmes and students are encouraged to participate in these programmes. They are informed about the various ways in which they can benefit from these programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1173	55	1 : 21

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D



60	55	5	2	28
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Amartya Saha	Assistant Professor	National Science Film Festival of india
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA/BSC	I year	09/09/2017	25/01/2018
BCom	BCom	I year	19/07/2017	17/01/2018
BA	BA/BSc	II Year	24/07/2017	22/09/2017
BCom	BCom	II Year	24/05/2017	20/09/2017
BA	BA/BSc	III Year	13/04/2017	23/06/2017
BCom	BCom	III Year	28/03/2017	23/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The CBCS system was introduced for B.Com. course in 201718. There was information that CBCS would be introduced for all streams from 201819. In this scenario, we felt the need to introduce reforms in Continuous Internal Evaluation (CIE) system at the institutional level. A machine to prepare OMR answer sheets for internal tests was bought. It helped not only in the B.Com Internal Examinations but also in the college examinations like midterm and selections tests for Annual System.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 201718 was no exception. The academic calendar is also distributed among all teaching nonteaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC, BRSC Centre for career development and Placement Cell are also given in the academic calendar. Schedule of other activities such as Parentteacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://newaliporecollege.in/pdf/1568206496340\\_Valid%20Application%20List.pdf](https://newaliporecollege.in/pdf/1568206496340_Valid%20Application%20List.pdf)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	Bengali Honours	27	15	55.56
EDCA	BA	Education Honours	19	4	21.05
ENGA	BA	English Honours	27	24	88.89
HISA	BA	History Honours	12	8	66.67
JORA	BA	Journalism Mass Honours	14	6	42.86
PHIA	BA	Philosophy Honours	1	1	100
PLSA	BA	Political Science Honours	1	0	0
ANTA	BSc	Anthropology Honours	4	4	100
BOTA	BSc	Botany Honours	6	6	100
CEMA	BSc	Chemistry Honours	28	23	82.14
CMSA	BSc	Computer Science Honours	3	2	66.67
PHSA	BSc	Physics Honours	25	21	84
MTMA	BSc	Mathematics Honours	11	7	63.63
ZOOA	BSc	Zoology Honours	18	17	94.44
ACCA	BCom	Accountancy Honours	66	21	31.82

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	1	5.76
National	Commerce	3	4.49
National	Economics	3	4.12
International	Physics	4	1.84
International	Commerce	4	5.88
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Philosophy	2
English	1
History	1
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of World Human Rights Day	NSS Unit	4	50
Celebration of Swami Vivekananda's Birthday	NSS Unit	2	50
Special Summer Camp at Jhaldar Math	NSS Unit	6	50
International Day of Drug Abuse and Illicit Trafficking	NSS Unit	2	2
Celebration of International Yoga Day	NSS Unit	2	10
Celebration of International Yoga	NCC Unit	1	40

Day 21st June 2018			
Celebration of World Water Day 14th December 2017	NCC Unit	1	32
Beti Bachao Beti Padao Programme	NCC Unit	1	35
Kargil Vijay Diwas celebration 25th June 2018	NCC Unit	1	35
Celebration of World Human Rights Day	NSS Unit	4	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	Women's Cell	Street Drama	6	40
Swachh Bharat	NSS Unit	Locality Cleanliness	10	147
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Seminar	20	Bhangar College	1
Resource Person	1	Victoria Institution (College)	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry/research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22.7	17.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	3.14	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25496	0	234	102107	25730	102107
Reference Books	916	0	62	31874	978	31874
e-Books	3500	0	0	0	3500	0
Journals	1	360	1	150	2	510
e-Journals	3141000	5725	0	0	3141000	5725
Digital Database	1	0	0	0	1	0

Library Automation	1	0	0	0	1	0
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	49	2	6	0	0	1	17	0	0
Added	22	1	5	0	0	0	0	0	0
<b>Total</b>	<b>71</b>	<b>3</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>17</b>	<b>0</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.53	2.89	3.62	3.37

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college believes in a holistic growth and development of any student is impossible without proper infrastructural development. Hence the college provides adequate infrastructural facilities all monitored under 24hrs CCTV surveillance. To begin with, the college has many labbased departments and the laboratories are well equipped with support staff and scientific apparatus and equipment to carry out research works that cater to the requirements of the syllabus. An enriched digitalized library acts as an important source of knowledge for young minds. The library is fully automated with Integrated Library Management Software KOHA. The Library has computerized catalogue has OPAC for catalogue search, barcoded books and barcoded library cards to ensure

seamless automated circulation. Maintenance of the software is looked after by agency under AMC (Annual Maintenance Contact). The college has also subscribed to online search engines like NList and many journals for assisting further research. The college campus is Wifi enabled one making matter easy in a digitized world. There is an audiovisually well equipped seminar room It is always made available to all the departments to host any seminar of any scale. In addition to the same, there are smart class room which is made available to the teachers as and when necessary. The Information Technology infrastructure stands like a backbone for smooth functioning of the college The computers in the college office are utilized to support the fully online cloudbased software for student admission, fees collection, accounts section, etc. There is a Maintenance Committee to maintain the campus infrastructure. Though the college lacks an open field for outdoor games, sports are regularly held in nearby stadiums to facilitate the growth of mind and soul. However, the college has always encouraged its students and provided ample space for various indoor games like table tennis, carom, chess, etc. To conserve rare and important medicinal plants in the college campus, the Department of Botany has developed a Medicinal Plant Garden. The college also hosts a green zone and a nature club for environmental conservation and preservation. New Alipore College provides students every opportunity to develop skills and knowledge to acquire social competence for the future progress in life. The authority promotes research activities for both the faculty members and the students.

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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring Class	06/09/2017	6	Department of Botany
Mentoring Class	16/11/2017	7	Department of Botany
Mentoring Class	21/09/2017	8	Department of Education
Mentoring Class	12/02/2018	7	Department of English
Mentoring Class	10/01/2018	4	Department of Computer Science
Mentoring Class	18/09/2017	2	Department of Economics
Mentoring Class	24/08/2017	1	Department of Philosophy
Mentoring Class	12/09/2017	5	Department of Political Science



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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	4	B.Sc	Anthropology	University of Calcutta and University of Delhi	Post Graduation
2017	1	BA	Bengali	University of Calcutta	Post Graduation
2017	3	B.Sc	Botany	University of Calcutta and Vidyasagar University	Post Graduation
2017	10	B.Sc	Chemistry	IIT Kharagpur, University of Calcutta, Presidency University, IACS, Pune University,	Post Graduation

				Jadavpur University	
2017	7	BA	English	University of Calcutta	Post Graduation
2017	5	BA	History	University of Calcutta	Post Graduation
2017	2	BA	Journalism and Mass Communication	Maulana Abul Kalam Azad University Technology	Post Graduation
2017	1	B.Sc	Mathematics	Jadavpur University	Post Graduation
2017	1	BA	Philosophy	University of Calcutta	Post Graduation
2017	8	B.Sc	Physics	St. Xavier's College, Diamond Harbour University, Karnataka Central University, RamKrishna Mission Narendrapur, Acharya Prafulla Chandra College	Post Graduation
2017	6	B.Sc	Zoology	University of Calcutta, IIT Bombay	Integrated P.hD in Biotechnology and Post Graduation
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Science Fair at BITM	Inter college	4
Sesquicentennial Birth Anniversary of Sister Nivedita	Intra college	60
"Avensis" - The three days event consisted of Departmental Exhibition, Debate, Painting and	Inter college	700

Drama Competition		
Zoo Festival	Intra college	30
Vasanta Utsab	Intra college	70
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council representatives are members of the Governing Body, IQAC, Academic/Admission/ Cultural/Magazine/ Sports Committees and play a major role in implementation of the various activities carried out by these Committees.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are section supervisors to look after the administration of the morning and the evening sections, which involve assisting the Principal for the Bioscience and the Commerce sections respectively. There are different subcommittees comprising representatives from the different sections of the college, teaching and nonteaching staff and students to look after and manage important administrative activities of the college. Formation of different subcommittees under the supervision of IQAC comprising representatives from all stakeholders of the college for coordinating the important academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>There are practices of field work, industrial visit and educational excursions the students improve themselves by participating in students' seminars and project works subject experts are consulted to improvise teachinglearning process. Overall, the UG curriculum of University of Calcutta is followed.</p>
Teaching and Learning	<p>Traditional classroom teaching methods are supplemented by ICT enabled teaching students have access to Internet facility and are encouraged to participate in different seminars.</p>
Examination and Evaluation	<p>1. Class tests are held along with internal examinations to assess the students' learning. 2. Parentteacher meetings are arranged regularly to ensure that the parents/ guardians remain informed of their wards' progress. 3. Record of the students' attendance is kept for the semester system.</p>
Research and Development	<p>1. College motivates faculty members for research publications in peerreviewed journals. 2. Faculty members are encouraged to present papers in International/ national/statelevel seminars. 3. Faculty members are also encouraged to participate in seminars every month where they address the other faculty members. 4. The different departments are encouraged to organize seminars and workshops at institutional/state /national levels.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>1. WiFi facility is provided for elearning. 2. Library has internet access. 3. Library committee works regularly for the improvement of the library facilities. 4. Fund is allocated for purchase of books for different departments according to their needs.</p>
Human Resource Management	<p>1. There are different subcommittees which include members from the teaching and nonteaching staff for smooth operation of the activities of the college. 2. Faculty members are motivated to participate in the Refresher Courses and Orientation</p>

	Programmes. 3.Teachers submit their weekly ereport of classes taken. 4.Grievance Redressal Cell, Sexual Harassment Cell, Antiragging Committee are there in the college.
Industry Interaction / Collaboration	The Placement and Career Counselling Cell maintains interaction with the different Industrial houses to make career counselling and placement programmes effective.
Admission of Students	The Admission process is online.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	SMS service is there for providing information including notice to all stakeholders.
Administration	1.Notice display system for students and staff 2.Regular exercise of etendering process through Govt. portal 3.Regular exercise of PFMS portal to upload expenditure related to Govt. Fund.
Finance and Accounts	1.Office is fully computerized. 2.Salary fund is received from the Govt. through HRMS portal.
Student Admission and Support	1.Online Admission process for 1st semester UG students along with online payment facility and also online fees collection for 2nd year and 3rd year students 2.Maintaining students' database
Examination	Following the system designed by the University of Calcutta

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NA	NA	NA	0
2018	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2017	NA	College Management Software demo programme arranged so that office staff are able to handle the online admission and registration of students.	12/09/2017	12/09/2017	10	18
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	17/07/2017	12/08/2017	28
Orientation Programme	1	02/11/2017	30/11/2017	28
Orientation Programme	1	13/11/2017	01/12/2017	28
Orientation Programme	1	01/02/2018	28/02/2018	28
Orientation Programme	1	03/06/2018	30/06/2018	28
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	3	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GLIC, Employers' Cooperative Credit Society	GLIC, Employers' Cooperative Credit Society	Students' Aid Fund

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and External Audit performed in every year in four consecutive

quarters. Previous audits has been performed for the academic year 2014, 2015, 2016, and 2017 respectively. The Internal Audit and External Audit for the year 2018 is under progress.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Governing Body
Administrative			Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

College Management Software demo programme was arranged so that office staff are able to handle the online admission and registration of students.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Online admission including online payment gateway 2.“Avensis”, the Cultural Fest of New Alipore College, took place for the first time for 3 (three) days during 2022 December 2017. It consisted of several events like Departmental Exhibitions, Music Workshop, Extempore Debate, Painting and Drama Competitions. 3.The ‘Study Circle’ of New Alipore College organised lectures/talks by inhouse Faculty members at regular intervals.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Regular talks lectures in the Study Circle	15/09/2017	15/09/2017	15/09/2017	45
2017	Regular	11/11/2017	11/11/2017	11/11/2017	60

	talks lectures in the Study Circle				
2017	Regular talks lectures in the Study Circle	12/12/2017	12/12/2017	12/12/2017	55
2018	Regular talks lectures in the Study Circle	13/01/2018	13/01/2018	13/01/2018	78
2018	Regular talks lectures in the Study Circle	14/02/2018	14/02/2018	14/02/2018	58
2017	Functioning of Women's Study Cell	29/07/2017	29/07/2017	29/07/2017	85
2017	Faculty exchange programme	02/08/2017	02/08/2017	02/08/2017	35
2017	Faculty exchange programme	07/09/2017	07/09/2017	07/09/2017	40
2017	Functioning of Women's Study Cell	29/07/2017	29/07/2017	29/07/2017	102
2018	Organising Departmental Seminars	10/01/2018	10/01/2018	10/01/2018	25
2017	Organising Departmental Seminars	28/07/2017	28/07/2017	28/07/2017	29
2017	Organising Departmental Seminars	23/08/2017	23/08/2017	23/08/2017	34
2017	Organising Departmental Seminars	16/11/2017	16/11/2017	16/11/2017	26
2017	Organising Departmental Seminars	22/12/2017	22/12/2017	22/12/2017	23
2018	Organising Departmental Seminars	18/04/2018	18/04/2018	18/04/2018	27
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**



## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Program	20/11/2017	20/11/2017	22	35
Programme on International Women's Day	08/03/2018	08/03/2018	24	37
Session on "Towards Inclusiveness"	17/04/2018	17/04/2018	27	39

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

We have installed ecofriendly 10kw inverters as alternative power backups in place of fuelbased generators used earlier. Energysaving LED and CFL Lights have been installed in every place of the college premises in replacement of tube lights used earlier. Rain water harvesting system was installed in 201617 and put to use during 201718. Trees like Neem, Arjuna, etc. were planted to facilitate absorption of Carbon dioxide. Waste bins are placed at strategic points in the campus to check littering. In addition, separate waste bins are earmarked for biodegradable and non biodegradable waste materials.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	05/02/2018	08	Special camp by NSS	Overall upliftment of under privileged children along with free medical checkup and distribution of	47

medicines  
for slum  
dwellers  
of  
Jhaldar  
Math and  
Khuli  
Para Slum

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct :for Teachers	05/05/2018	The code of conduct has been wellexplained to the teachers and non teaching staff at a plenary session with hand outs of the same presented to every participant.
Code of Conduct :for Non Teaching	05/07/2018	The code of conduct has been wellexplained to the teachers and non teaching staff at a plenary session with hand outs of the same presented to every participant.
Code of Conduct for students : given in the college prospectus	01/07/2017	The students and the guardians as well are repeatedly urged to comply with the principles enshrined in the said code of conduct

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
150th Birth Anniversary of Sister Nivedita	28/10/2017	28/10/2017	84
World Aid Prevention Day	01/12/2017	01/12/2017	94
Celebration of Vivekananda Jayanti	12/01/2018	12/01/2018	96
National Youth Day	23/01/2018	23/01/2018	90
Celebration of Republic Day	26/01/2018	26/01/2018	99
Celebration of Basanta Utsav	28/02/2018	28/02/2018	139
Celebration of Rabindra Jayanti	08/05/2018	08/05/2018	104
International Yoga Day	21/06/2018	21/06/2018	93
Thalassemmia	08/05/2018	08/05/2018	89

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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free Campus

2. Green landscaping with trees and plants

3. Rain Water Harvesting

4. Setting up Nature Club

5. Clean campus and clean toilets

6. Initiatives taken for Solar Panel installation

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

(i) The college has a medicinal plant garden full of seasonal and perennial plant species such as Neem, Arjun, Ghritakumari, Brahmi, Kalmegh, Keshut, Vasak, Ashwagandha, Tulsi, Haldi, Patharkuchi, Harjora etc. That apart, the college campus is a lowcarbon area given that the entire premise of the college is a nosmoking zone. (ii) The entire premises of the college is neat and clean because of (a) wastebins kept at strategic points in the buildings of the college to check littering, (b) a sanitary napkin vending and destroying machine installed at Girls' Commonroom and (c) a precautionary system to dispose of laboratory wastes. (iii) The 'Study Circle' of New Alipore College organised lectures/talks by inhouse faculty members at regular intervals. (a) ON "Travel : Voyages Across Plural Places Journeys Across Temporal Zones" by Dr. Dhruvajyoti Banerjee dated 15th September, 2017 (b) On "Threats Sans Border: A Brief Overview" by Dr. Somdatta Banerjee dated 11th November, 2017. (c) On "The Life of a Star" by Dr. Bhaskar Bhattacharyya dated 12th December, 2017. (d) On "Sadat Hasan Manto: The Quintessential Narrator of Outrageous Truth" by Professor Gorachand Nag dated 13th January, 2018 (e) On "Examining the Nitty Gritty of Sector Specific Funds in India" by Professor Gobindalal Mandal dated 14th February, 2018.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.newaliporecollege.in/pdf/1574936785807\\_Three%20best%20practices.pdf](https://www.newaliporecollege.in/pdf/1574936785807_Three%20best%20practices.pdf)

## 7.3 – Institutional Distinctiveness

## 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision, priority and thrust of the college are Include, Ignite and Innovate. The cultural activities of the students constitute one area focusing on to Include, Ignite and Innovate. On the cultural front, our students regularly participate in various inter and intra college competitions in drama, dance, recitation, debate, essaywriting, quiz and so on. Students' performances in drama deserve special mention as the drama team of our college has been winning many awards for years on different statelevels competitions. Sometimes, the students stage flash mob road shows, with playacting and singing in chorus, on various social issues. The Students' Council of the college organizes social and cultural programmes throughout the year. These are: AntiRagging Campaign, AntiTobacco Campaign, Basanta Utsav, Pratishruti (a oneday interclass competition in debate, extempore speech and quiz), Rakhi Bandhan Utsav, Annual Health Awareness Camp, Saraswati Puja, Annual Health Checkup Camp, Annual Blood Donation Camp, Rabindra Jayanti, Vivekananda Jayanti, Nazrul Jayanti, Freshers'

Welcome and Annual Social function. The college holds in the winter season a wonderful carnival named 'AVENSIS'. This threeday carnival consists of several competitive events like departmental exhibitions, quiz, extempore speech, debate, drawing and departmental dramas. A music workshop is also held on this occasion. On the third day, the carnival gets concluded with cultural performances staged by students, teachers and nonteaching employees. Speaking of the cultural shows taking place in our college, our students never lack spontaneity and enthusiasm to showcase their talents in every occasion worth celebrating. Their performance, mindblowing indeed, is often supplemented by exhilarating presentations staged by teachers and nonteaching employees. All such performance is arranged in a manner that infuses entertainment with enlightenment.

Provide the weblink of the institution

[https://www.newaliporecollege.in/pdf/1574937240623\\_Vision,%20priority%20and%20thrust.pdf](https://www.newaliporecollege.in/pdf/1574937240623_Vision,%20priority%20and%20thrust.pdf)

### **8.Future Plans of Actions for Next Academic Year**

The institution is planning to have various programmes for the upcoming session 201819: There is a plan to sign MOU with different other institutions in the district and the city, which will include faculty exchange and student exchange programmes specially with neighbouring colleges The alumni association for the college with ex.Students is to be formed and it is planned to involve the alumni into the activities towards the improvement of the institution and the respective Departments. A knowledge exchange programme which will involve library exchange with neighbouring colleges is planned. The institution plans to encourage creating e -content which will involve setting up of studio, arranging of workshop for the teachers. The Intuition plans to promote research environment by sanctioning research grant for the teachers and to create research cell. There are plans to form Science club, Mathematics club in the intuition to improve the teaching learning process. To conduct Green audit, Energy audit in the institution. Installation of a Vermicompost unit for the plant in the garden is planned. In order to control energy usage in the college there is a plan to install solar panel To assist the lady students and staffs in the college installation of a sanitary napkin vending machine is planned. For betterment of water supply to the students and staff in the campus the institute plan to set up a high capacity RO unit. The institute plans to adopt poor Ashramites to help their upbringing and education. There are plans to organise programmes on Dalit people in the institute. Planning for setting up special collections in the library e.g. on Dalit Literature, our City Kolkata etc. There is a plan for ISO certification of the institute. Planning of giving special importance to sports activities in the college With the change in Syllabus there are plans to organise syllabus based workshop in college involving neighbouring institutes.