



# NEW ALIPORE COLLEGE

(GOVT. SPONSORED) (NAAC ACCREDITED • GRADE B<sup>+</sup>)

NEW ALIPORE, KOLKATA-700 053

Ref. No. NAC / AD / 2020 / 05

Date 07.08.2020

## **ADMISSION PROCEDURE**

(Admission Will Be only on the Basis of Merit)

### **Online Application**

1. Visit College website: [www.newaliporecollege.ac.in](http://www.newaliporecollege.ac.in)
2. Click on **Online Admission** (from 10.08.2020 to 26.08.2020)
3. Please register **your own mobile number**, which is important for further communications during and after Admission Process
4. Please remember the **Application Number** after submission of your Application Form. All acknowledgements /communications will be sent via SMS to your Registered Mobile Number from time to time with reference to your Application Number.
5. Print the Application Form and Pay your "Application Fee" by clicking on the "Online Admission (Click - Pay Application Fee)" again. "**Application Form**" will consider "**Invalid**" for non payment of "**Application Fee**"

### **Merit List publication**

6. Merit List will be published on 28.08.2020 within 18 Hrs.

### **Admission**

7. Please remember **Important Dates** and check the **Published Merit list of eligible candidates for Admission** and **Vacancy Position** regularly.
8. Candidates will be **intimated through SMS** to pay Admission Fees as per Vacancy Position and Candidate's Merit Position.
9. Click on **Online Admission (Click - Pay Admission Fee)** and enter your Application Number to pay Admission Fees as per schedule mentioned in the notice for Important Dates in respect to the Merit List.

## **ONLINE FORM FILL UP PROCEDURE IN BRIEF**

1. Visit College website: [www.newaliporecollege.ac.in](http://www.newaliporecollege.ac.in)
2. Click on **Online Admission**
3. Enter **Personal data**
4. Enter H.S or equivalent Examination marks (all subject mentioned in mark-sheet)
5. Select Course
6. Select Subject Combination with AECC1 and LCC 2 (**for BA General only**)
7. Click on Proceed
8. Enter other information
9. 'Upload Documents' Extension should be [.jpg]
  - a. Photo (50 KB, 100 DPI)
  - b. Signature (50 KB, 100 DPI)
  - c. Age proof (Admit Card/Certificate of Madhyamik or equivalent Examination, Birth Certificate) (Maximum 100 KB, 150 DPI)
  - d. Mark-sheet of H.S. or Equivalent Examination (Maximum 100 KB, 150 DPI)
  - e. Cast Certificate (If any) issued in favour of the applicant only (Cast Certificate of Guardian or Application Receipt of Cast Certificate will not be entertained) (Maximum 100 KB, 100 DPI)
  - f. University Registration Certificate (if any) (Maximum 100 KB, 100 DPI)
  - g. Physically Challenged Certificate (if any) (Maximum 100 KB, 100 DPI)
  - h. BPL Certificate (if any) (Maximum 100 KB, 100 DPI)
  - i. Migration Certificate (if any) (Maximum 100 KB, 100 DPI)
10. Click on Preview and Agree
11. Click on Update
12. Print the Application Form and remember the Application Number
13. Pay Application Fees Online

**Note:** 1. Each *Admission is provisional*. If any document found *false or irrelevant*, the admission stands *cancelled* and *no money are refunded*.

2. Charge for issue of Transfer Certificate is Rs. 1000/-

3. For more information please click on “*Admission Tab*” of our *College Web-site*

For any information **ONLY** Contact:

1. Mobile No. – 8777237274 (Joint Convener, Admission Sub Committee)

2. Mobile No. – 7980719139 (Joint Convener, Admission Sub Committee)

3. College Mobile No. – 9432207607 (Principal’s Office)

4. Mail ID - [newaliporecollege.admission@gmail.com](mailto:newaliporecollege.admission@gmail.com)



**Principal**  
**New Alipore College**  
**Block-I, New Alipore**  
**Kolkata - 700 053**