

**NEW ALIPORE COLLEGE**  
**DEPARTMENT OF COMMERCE**  
**NOTICE**

The Department of Commerce, New Alipore College will be holding B.Com Part-I, Part-II Examination 2020 and B.Com Semester–I,II,III,IV,V (Honours and General) Examination 2020 under the following conditions.

- 1) All examinations will be conducted online through Google Forms.
- 2) The link for the Google Forms will be available in the “Question Paper 2020” of our College Website ([www.newaliporecollege.ac.in](http://www.newaliporecollege.ac.in)) 10 mins prior to the commencement of examination.
- 3) The Google Forms will open only at the beginning of the exam and will auto close right at the time marked for the end of exam.
- 4) There will be **only one** submission of Google Form per student. After submission of response the student will receive **acknowledgement of submission** in their e-mail ID.
- 5) To access Google Forms a valid email id is mandatory for every student.
- 6) Students having any queries regarding the examination may communicate in the following phone numbers:

Part / Semester	Name of the Faculty	Contact No.
Part-I	Dr. A Karmakar	9830280797
Part-II	Prof. Rupa Yadav	9905932020
Semester-I	Prof. Abhishek Dutta	7890143087
Semester-II	Prof. Mala Sengupta	9836942016
Semester-III	Prof. Baitali Paul	9674407441
Semester-IV	Prof. Atanu Ghosh	9231623678
Semester-V	Dr. Samyabrata Das	9433388794

For technical queries, Prof. Rajeev Karmakar may be contacted on 8617789811.

- 7) The Department will have a meeting on Google Meet with all the students on **30/11/2020 at 7 P.M.** to answer any queries regarding use of Google Forms.
- 8) The Examination Schedule is available in Routine Section of the Departmental Webpage of our website. For B.Com Part -II subject code of FA-II should be read as **23G**, which has been **inadvertently written as C22G**

**THE DETAILED EXAMINATION PROCEDURE VIA GOOGLE FORMS**

- i. Visit: [www.newaliporecollege.ac.in](http://www.newaliporecollege.ac.in)
- ii. From “**Question Paper 2020**” click “**B.Com**”.
- iii. Chose appropriate link thereafter.
- iv. A pdf file containing the link for the Google Form will be available only during the time of examination.
- v. Download the pdf file and open it using any pdf reader like Adobe Reader.
- vi. Click or touch the link mentioned inside the pdf file to access your question paper through Google Forms.
- vii. Form will accept response during scheduled examination duration only.
- viii. After opening the form, read everything very carefully before filling it.
- ix. Each question will have multiple answers. Choose the right answer as per your choice by clicking or touching the answer.
- x. After filling up mandatory fields up in the google form, click submit button for form submission.

Sd/- Evening Supervisor