

NEW ALIPORE COLLEGE
DEPARTMENT OF COMMERCE
NOTICE

The Department of Commerce, New Alipore College will be holding **INTERNAL ASSESSMENT 2021** for **B.Com Semester-I, III, V (Honours and General)** under the following conditions:-

- 1) All examinations will be conducted online through **Google Forms**.
- 2) To access Google Forms you must have a **valid Gmail account**.
- 3) The link (**will be notified in due course**) for **ALL** the Google Forms will be available in our College Website (www.newaliporecollege.ac.in) 10 mins prior to the commencement of examination.
- 4) The Google Forms will open only at the beginning of the exam and will auto close right at the time marked for the end of exam.
- 5) There will be **only one** submission of Google Form per student. After submission of response the student will receive **acknowledgement of submission** in the e-mail ID given by them in the Google Form. Students are advised to use correct email id for receipt of **acknowledgement of submission, which is an important document for claiming attendance in Examination**.
- 6) **ANY QUERIES DURING THE EXAMINATION SHOULD BE ADDRESSED TO ANY ONE OF THE FOLLOWING TEACHERS:**

Semester	Name of the Faculty	Contact No.
Semester -I	Dr. Anupam Karmakar	9830280797
	Prof. Mala Sengupta	9836942016
	Prof. Abhishek Dutta	7890143087
Semester-III	Prof. Rupa Yadav	9905932020
	Prof Baitali Paul	8961421429
Semester-V	Prof. Atanu Ghosh	9231623678
	Dr Samyabrata Das	9433388794

For technical queries, Prof. Rajeev Karmakar may be contacted on 8617789811.

- 7) **ANY COMPLAINTS REGARDING SUBMISSION OF THE GOOGLE FORM MUST BE MAILED BY 10 PM ON THE DATE OF EXAMINATION TO THE MAIL ID OF THE RESPECTIVE TEACHER,**

Semester	Name of the Faculty	Email -id
Semester -I	Dr. Anupam Karmakar	anupamkarmakar@newaliporecollege.ac.in
	Prof. Mala Sengupta	malasengupta@newaliporecollege.ac.in
	Prof. Abhishek Dutta	abhishekdutta@newaliporecollege.ac.in
Semester-III	Prof. Rupa Yadav	rupayadav@newaliporecollege.ac.in
	Prof Baitali Paul	baitalipaul@newaliporecollege.ac.in
Semester-V	Prof. Atanu Ghosh	atanughosh@newaliporecollege.ac.in
	Dr Samyabrata Das	samyabratadas@newaliporecollege.ac.in

The complaints will be duly addressed by 10 PM on the next day.

- 8) **The Examination Schedule is available in Routine Section of the Departmental Webpage of our website.**
- 9) The Department will have meetings on Google Meet with all the students to answer queries regarding use of Google Forms as per following schedule:-

Sem	Section	Date	Time	Meeting Link
I	Hons	27/02/2021	7:30 P.M	https://meet.google.com/sae-cigg-iit
I	Gen	27/02/2021	8.15P.M	https://meet.google.com/jka-zcth-jud
III & V	Hons + Gen	28/02/2021	7:30 P.M	https://meet.google.com/byb-xygg-ymq

Sd/-
(Evening Supervisor)