New Alipore College
Kolkata - 700 053

Notice
for
Semester - 2 Examination 2022 Form Fillup

Students of BA, BSc, BCom of **Semester 2** are hereby instructed to follow the steps given below for **CU Examination Form Fill-up**, **Examination Fees Payment**, **Online Submission of Documents** and **Hard Copy Submission at College Office**

Dates for Examination Form Fill up in CU Examination Portal (www.cuexamwindow.in)   **14.06.2022 to 23.06.2022**

Examination Fees Payment and Form submission:

17.06.2022 to 23.06.2022

For smooth progress of Online Exam Form fill-up process, students are instructed to use **Desktop or Laptop**. If students want to fill-up the Exam Form using mobile, they have to select **Desktop version of Google Chrome**.

Steps to be followed for online submission of Examination form in CU portal:-
1. Visit CU Examination portal (https://www.cuexamwindow.in)
2. Select Regulation (CBCS/ 1+1+1 System)
3. Select Programme (BA/BSc/BCom)
4. Select Semester(For CBCS)
5. Select 'Form Submission'
6. Open the Examination Form using Registration No.
7. Enter Mobile No.
8. Enter postal Address
9. [BA/BSc Honours & General Students Select CC AND GE] (CBCS)
10. Submit
11. Print
12. Strike out the wrong entries (if any) with a red ink pen by a single line and write the correct information.
13. Put your signature in the space provided.

Pay the Examination Fees
1. Visit newaliporecollege.ac.in
2. Click on "Online Fees"
3. Select "University Form Fee (Regular)"
4. Select "2nd Semester"
5. Select Course Group "BA/BSc/BCom"
6. Select Academic Year "2021-2022"
7. Enter College Roll Number
8. Enter DOB (DDMMYYYY)

9. Sign in
11. Pay the Examination Fee using Debit/Credit Card only.
12. Print the Examination Fee Payment receipt.

Steps to be followed for submission corrected and signed Examination form to New Alipore College using Google Form Link:-

 1. Make a pdf file of the **corrected and signed** Examination Form and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)

2. Make a pdf file of 6th Semester Admission Fees payment receipt and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)

3. Make a pdf file of Examination Fees payment receipt and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)

4. BA students click here ->   https://forms.gle/gKKz8cnip7MfemjF8
   BSc students click here ->   https://forms.gle/TXZUfmPSRFSUTTfM9
   BCom students click here -> https://forms.gle/jP9BTGB3UbdtE3eE7

5. Fill up the Google Form

6. Upload the pdf file of corrected and signed Examination Form

7. Upload the pdf file of 2nd Semester Admission Fees Payment receipt.

8. Upload the pdf file of 2nd Semester Examination Fees Payment receipt.

7. Submit

8. Check your email, you will find a receipt of your submission.

After Online Submission, Students have to submit the hard copy of the above mentioned documents (Examination Form, 4th Semester Admission Payment Receipt and Examination Fees Payment Receipt) to the college Office.

For Any query Contact:

Smt. Suparna Saha - 7003538218

Sri. Anirban Biswas - 7003372713