

# New Alipore College

## Kolkata - 700 053

### Notice

Students of BA, BSc, BCom of Semester 6 and Part-III are hereby instructed to follow the steps given below for **CU Examination Form Fill-up**, **Examination Fees Payment**, **Online Submission of Documents** and **Hard Copy Submission at College Office**

Dates for Examination Form Fill up and submission: **26.05.2022 to 03.05.2022**

For smooth progress of Online Exam Form fill-up process, students are instructed to use **Desktop or Laptop**. If students want to fill-up the Exam Form using mobile, they have to select **Desktop version of Google Chrome**.

#### **Steps to be followed for online submission of Examination form in CU portal:-**

1. Visit CU Examination portal (<https://www.cuexamwindow.in>)
2. Select Regulation (CBCS/ 1+1+1 System)
3. Select Programme (BA/BSc/BCom)
4. Select Semester(For CBCS)/1+1+1((For Part-III)
5. Select 'Form Submission'
6. Open the Examination Form using Registration No.
7. Enter Mobile No.
8. Enter postal Address
- 9.[BA/BSc Honours Students Select DSE-A and DSE-B] or [BA/BSc General Students Select DSE-B and SEC-B] (CBCS)
10. Submit
11. Print
12. Strike out the wrong entries (if any) with a red ink pen by a single line and write the correct information.
13. Put your signature in the space provided.

#### **Pay the Examination Fees**

1. Visit [newaliporecollege.ac.in](http://newaliporecollege.ac.in)
2. Click on "Online Fees"
3. Select "University Form Fee (Regular)"
4. Select "6th Semester"
5. Select Course Group "BA/BSc/BCom"
6. Select Academic Year "2021-2022"
7. Enter College Roll Number
8. Enter DOB (DDMMYYYY)
9. Sign in
10. **For any query regarding online Payment contact Mr. Jainal Abedin (8145925120).**
11. Pay the Examination Fee using Debit/Credit Card only.
12. Print the Examination Fee Payment receipt.

**Students of Part-III Examination contact College Office for Payment of Examination Fees**

**Steps to be followed for submission corrected and signed Examination form to New Alipore College using Google Form Link:-**

1. Make a pdf file of the **corrected and signed** Examination Form and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)
2. Make a pdf file of 6th Semester Admission Fees payment receipt and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)
3. Make a pdf file of Examination Fees payment receipt and save at your device (Desktop, Laptop or Mobile, **not in your google drive**)
4. BA students click here -> <https://forms.gle/WriPrCmJEi6DiVxe7>  
BSc students click here -> <https://forms.gle/CLTtjfVjwyd7L8j26>  
BCom students click here -> <https://forms.gle/Kayhs8KkxWZ3zQ6x5>
5. Fill up the Google Form
6. Upload the pdf file of corrected and signed Examination Form
7. Upload the pdf file of 6th Semester Admission Fees Payment receipt.
8. Upload the pdf file of 6th Semester Examination Fees Payment receipt.
7. Submit
8. Check your email, you will find a receipt of your submission.

**After Online Submission, Students have to submit the hard copy of the above mentioned documents (Examination Form, 6th Semester Admission Payment Receipt and Examination Fees Payment Receipt) to the college Office.**

**For Any query Contact:**

**Smt. Suparna Saha - 7003538218**

**Sri. Anirban Biswas - 7003372713**

