NEW ALIPORE COLLEGE

Block – 'L', New Alipore, Kolkata – 700 053

ACADEMIC AUDIT REPORT
Year – 2017 – 2018

Date of Audit:

Audit Team:

1. Sabyasachi Chatterjee, Higher Education Council Nominee of Governing Body, New Alipore College

2. Diptandu Chatterjee, University Nominee of Governing Body, New Alipore College

3. Dr. Jaydeep Sarangi, Principal, New Alipore College

4. Dr. Neela Sarkar, Jt. Convener, Academic Sub-committee, New Alipore College

5. Dr. Avijit Paul, Jt. Convener, Academic Sub-committee, New Alipore College

5. Dr. Samyabrata Das, Coordinator, IQAC, New Alipore College

Part – A

Data of the Institution

1. Name of the Institution   New Alipore College

- Name of the Head of the institution : Dr. Jaydeep Sarangi
- Designation : Principal
- Does the institution function from own campus : Yes
- Phone no./Alternate phone no. : 033-24071828/ 033-29701513
- Mobile no. : 9432220607
- Registered e-mail : newaliporecollege@yahoo.co.in
- Alternate e-mail : principalnewaliporecollege@gmail.com
- Address : Block – 'L', New Alipore,
- City/Town : Kolkata
- State/UT : West Bengal
- Pin Code : 700 053

2. **Institutional status:**

- Affiliated / Constituent   :   Affiliated
- Type of Institution   :   Co-education
- Location   :   Urban
- Financial Status   :   Grants-in aid and UGC recognised
                                                         under section 2f and 12 (B)

- Name of the Affiliating University   :   University of Calcutta
- Name of the IQAC Co-ordinator   :   Dr. Samyabrata Das
- Mobile   :   9433388794
- IQAC e-mail address   :   iqac.nac@gmail.com

3. **Website address**   :   www.newaliporecollege.ac.in

4. **Whether Academic Calendar
   prepared during the year?**   :   Yes
   Yes/No....., if yes,

   **whether it is uploaded in the Institutional

   Website**   :   Yes

5. **Quality initiatives by IQAC during the year for promoting quality culture**

- IQAC, in association with the Department of Commerce of the University of Calcutta and with assistance from the Departments of Commerce, Economics and Mathematics of New Alipore College, organised a one-week Workshop on "Research Methodology" between 14.03.2018 and 20.03.2018. Forty (40) participants attended the Workshop. Resource Persons came from West Bengal, outside the State and Outside the Country also (USA).

- "Avensis", the Cultural Fest of New Alipore College, took place for the first time for 3 (three) days during 20-22 December 2017. It consisted of several events like Departmental Exhibitions, Music Workshop, Extempore, Debate, Painting and Drama Competitions.

- Seminars were regularly organised by different Departments for the benefits of the students.

- The 'Study Circle' of New Alipore College organised lectures/talks by in-house Faculty members at regular intervals.

- "Women's Studies Cell" of New Alipore College started functioning and organised a Seminar.

- The Department of Journalism and Mass Communication organized a 5-day workshop on 'Digital Film Making: Focusing on the Craft of Editing and its Impact'. This workshop was supervised by Sk. Maqsood Alam, Faculty, NIMD..

- A lecture was organised to generate awareness about thalassemia. The speaker was Dr. Sunil Nag, an eminent physician who explained the cause, prevention and symptoms of the disease.

6. **Provide the list of funds by Central/ State Government-
   UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**   NIL

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

7. **Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Outcome Achieved
Regular talk / lecture in the Study Circle	The 'Study Circle' of New Alipore College organised lectures/talks by in-house Faculty members at regular intervals.
Functioning of Women's Study Cell	"Women's Studies Cell" of New Alipore College started functioning and organised a Seminar.
IQAC Workshop	IQAC, in association with the Department of Commerce of the University of Calcutta and with assistance from the Departments of Commerce, Economics and Mathematics of New Alipore College, organised a one-week Workshop on "Research Methodology" between 14.03.2018 and 20.03.2018.
Organising departmental Seminars	Seminars were regularly organised by different Departments for the benefits of the students.

8. **Whether institutional data submitted to AISHE: Yes/No** : Yes
   Year: 2017-18 Date of Submission : 08.03.2018

9. **Does the Institution have Management Information System?** : Yes

10. New programmes/courses introduced during the Academic year : NIL

11. Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year

: Choice Based Credit System was introduced in B.Com Hons and General Course

12. Students enrolled in Certificate/ Diploma Courses introduced during the year

: NIL

13. Field Projects / Internships under taken during the year :

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Educational excursion to Bishnupur on Purulia 27ᵗʰ to 30ᵗʰ Nov, 2017 by Department of **Education**.	15
Educational visit to State Legislative Assembly (BidhanSabha) on 22ⁿᵈ Nov, 2017 by the Department of **Political Science.**	40
Educational tour to Gandhenawari river bed, Siulibona, saheb pukur, gowaldanga, dhankura site at Bankura on 12ᵗʰ Nov to 15ᵗʰ Nov, 2017 by Department of **Anthropology.**	4
Educational visit to Ramnathpur, Susunia, Hapania at Bankura on 15th Nov to 30th Nov, 2017 by Department of **Anthropology.**	19
Educational visit toJorasanko Thakur bari and Marbel palace on November 2017 by Department of **Economics** and Department of **Philosophy** and Department of **Sanskrit**	30
Educational tour to Rajhat(Bandal) on 6ᵗʰ Nov. 2017 by the Department of **Geography.**	15
Educational excursion to Bakkhali on 30ᵗʰ November 2017 by Department of **Botany**.	11
Educational excursion to Botanical Garden and CNH on January 2018 by Department of **Botany.**	85
Educational excursion to College Compound on February 2018 by Department of **Botany.**	100
Educational excursion to Medical Plant Garden in College Compound on March 2018 by Department of **Botany.**	25
Educational excursion to Bakhra hat on 10ᵗʰ March 2018 by Department of **Botany**	7

14. Whether structured feedback received from all the stakeholders

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	No	No

15. No. of students enrolled : 3222

16. Student - Full time teacher ratio : 58.6:1

17. ICT tools and resources available : Yes

(Room No. 209, 309, Anthropology Lab., Botany Lab., Zoology Lab., Physics Lab., Computer Sc Lab., Chemistry Lab., Journalism Lab.)

18. Students mentoring system available in the institution? :

Mentoring Programme for students undergone in the following departments (2017-2018):

1. Botany   2. Computer Science   3. Economics   4. Philosophy
5. Political Science   6.Sanskrit

19. Details of Full-time Faculty

No. of sanctioned positions	No. of filled positions	Vacant positions	No. of Teachers having Ph.D
54(Substantive) + 6 (CWTT)	49 (Substantive) + 6 (CWTT)	5	25 (Substantive) + 3 (CWTT)

Number of days the College was open : 282
Number of teaching days : 241

20. Result

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage without considering PNC Candidates	Pass Percentage considering PNC Candidates
BNGA	BA – BENGALI HONOURS	27	15	55.56%	96.30%
EDCA	BA – EDUCATION HONOURS	19	4	21.05%	92.59%
ENGA	BA – ENGLISH HONOURS	27	24	88.89%	100.00%
HISA	BA – HISTORY HONOURS	12	8	66.67%	100.00%
JORA	BA – JOURNALISM & MASS COMMUNICATION HONOURS	14	6	42.86%	100.00%
PHIA	BA – PHILOSOPHY HONOURS	1	1	100.00%	100.00%
PLSA	BA – POLITICAL SCIENCE HONOURS	1	0	0.00%	10 0.00%
SANA	BA – SANSKRIT HONOURS	-	-	-	
ANTA	BSc – ANTHROPOLOGY HONOURS	4	4	100.00%	100.00%
BOTA	BSc – BOTANY HONOURS	6	6	100.00%	100.00%
CEMA	BSc – CHEMISTRY HONOURS	28	23	82.14%	92.00%
CMSA	BSc – COMPUTER SCOENCE HONOURS	3	2	66.67%	100.00%
ECOA	BSc – ECONOMICS HONOURS	-	-	-	
MTMA	BSc – MATHEMATICS HONOURS	11	7	63.63%	93.33%
PHSA	BSc – PHYSICS HONOURS	25	21	84.00%	100.00%
ZOOA	BSc – ZOOLOGY HONOURS	18	17	94.44%	95.00%
	BCom – ACCOUNTANCY HONOURS	66	21	31.82%	43.93%
	BA – GENERAL	166	47	28.31%	66.27%
	BSc – GENERAL	68	29	42.65%	72.06%
	BCom – GENERAL	98	8	8.16%	45.92%

21. Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
NIL				

22. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year : NIL

23. Research Publications in the Journals

	Department	No. of Publication	Type of Journal			Impact Factor, if any
			Notified on UGC website	Not Notified on UGC website but Peer-Reviewed	Others	
National	MATHEMATICS	1	1			5.76
	ENGLISH	1	1			NA
	COMMERCE	3	3			4.49
	ECONOMICS	3	3			4.12
International	PHYSICS	4	4			1.836
	COMMERCE	4	4			5.88

24. Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings .

Department	No. of publication			
	Chapters in edited Volumes	Books published	Papers in Conference Proceedings	
			National	International
PHILOSOPHY		2		
ENGLISH		1		
HISTORY		1		
ECONOMICS		1		

25. Faculty participation in Seminars/Conferences and Symposia

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	4	4		
Presented papers	3	1		
Resource Persons			02	03

26. Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Celebration of World Human Rights Day	NSS Unit	04	50
Celebration of Swami Vivekananda's Birthday	NSS Unit	02	50
Special Summer Camp at Jhaldar Math	NSS Unit	06	50
International Day of Drug abuse and illicit Tracking		02	02
Celebration of International Yoga Day	NSS Unit	02	10
Celebration of International Yoga Day 21st June 2018	NCC Unit	01	40
Celebration of World Water Day 14th December 2017	NCC Unit	01	32
Beti Bachao Beti Podao Programme	NCC Unit	01	35
Kargil Vijoy Diwas celebration 25th June 2018	NCC Unit	01	35

27. MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. : NIL

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

28. Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully Automated	3.14	2015-17

Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25496	-	234*	102107*	25730	
Reference Books	916	-	62*	31874	978	
e-Books	3500+ titles (N-List Consortia)	Included in N-List Package	-	-	3500+ titles (N-List Consortia)	Included in N-Listed package
Journals	1 title	360/yr	1 title	150/yr	2 titles	510/yr
e-Journals	3500+ e-book titles& 31,41,000+ e-journals (N-List Consortia)	5725.00/yr	-	-	3500+ e-book titles& 31,41,000+ e-journals (N-List Consortia)	5900.00/fy
Digital Database	1 free chemical database			NA	1 free chemical database	NA
CD & Video	No collection				No collection	
Library automation	Circulation through KOHA ILMS				Circulation through KOHA ILMS	
Weeding (Hard & Soft)						
Others (specify)						

29. IT Infrastructure

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments
Existing	49	02	06			01	17
Added	22	01	05			00	-
Total	71	03	11			01	17

30. Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL		
Financial support from other sources			
a) National	National scholarship programme (NSP)	96	Rs. 4900 x 96 = Rs.4,70,400/-
	Talent Support Programme(TSP)	39	Rs. 4900 x 39 = Rs.1,91,100/-
	Swami Vivekananda Merit cum Means (SVMCM)	27	Rs. 18000 x 27 = Rs. 4,86,000/-
b) International			

31. Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
• Remedial Classes (Annexure-1) • Mentoring (Annexure-2)			

32. Career counselling offered by the institution   :   YES

33. Student Progression

Department	Progression to Higher Education (Number of students)	No. of Students selected/ qualified in NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services
Details (Annexure-3)		

34. Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases : NIL

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

35. Sports and cultural activities / competitions organised at the institution

Activity	Date	Level	Participants
Science Fair at BITM		Inter college	All Science Departments of College
Sesquicentennial Birth Anniversary of Sister Nivedita	28th October 2018	Programme organised by Cultural Committee	All Students, Teachers and Non-Teaching Staff
"Avensis" – The three days event consisted of Deartmental Exhibition, Debate, Painting and Drama Competition	20th to 22nd December 2017	Programme organised by Cultural Committee	All Students, Teachers and Non-Teaching Staff
Zoo Festival	17th and 18th January 2018		All Students of Zoology, Botany and Anthropology Department
Vasanta Utsab	6th March 2018	Programme organised by Students' Council	All Students, Teachers and Non-Teaching Staff

36. Whether the institution has registered Alumni Association? : NO

37. Alumni Contribution : NIL

38. Mention two practices of decentralization and participative management :

There are section supervisors to look after the administration of the morning and the evening sections, which involve assisting the Principal for the Bio-science and the commerce section respectively.

There are different sub committees comprising representatives from the different sections of the college, teaching and non-teaching staff and students to look after and manage important administrative activities of the college.

Formation of different sub-committees under the supervision of IQAC comprising of representatives from all stakeholders of the college for co-ordinating important academic activities of the college

39. Does the institution have a Management Information System (MIS)? : Partial

40. Implementation of e-governance in areas of operations : YES

Planning and Development : SMS system for imparting information including notice to all stakeholders
Administration: Notice display system for students and staff   Regular exercise of e-tendering process through Govt. portal   Regular exercise of PFMS portal to upload expenditure related to Govt Fund
Finance and Accounts : Office is fully computerised: Salary fund received from the Govt through HRMS portal
Student Admission and Support : :Online Admission process for 1st semester UG students along with online payment facility, also for 2nd year and 3rd year students   Maintaining students' database
Examination : : According to the system of the University of Calcutta

41. Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies : NIL

Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

42. No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Orientation Programme organised by UGC-HRDC, Jadavpur University	1	13th November to 11th December 2017

43. Gender Equity (Number of gender equity promotion programmes organized by the institution) : NIL

Title of the programme	Period (from-to)	Participants	
		Female	Male

44. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution : YES

45. Differently abled (Divyangjan) friendliness : YES

46. Describe at least two institutional best practices
- Nurturing Medicinal Plant
- Inter Disciplinary classes

47. Code of conduct (handbooks) for various stakeholders : Yes

ANNEXURE 1

Remedial/Extra Classes in the Academic Session 2017-2018

Name of the Department	Number of Remedial Classes
Anthropology	
Bengali	
Botany	200
Commerce	00
Chemistry	
Computer Science	20
Economics	40
Education	23
English	00
Geography	
History	118
Journalism and Mass Communication	40
Mathematics	100
Philosophy	
Physics	58
Political Science	55
Sanskrit	43
Zoology	42

ANNEXURE 2

Mentoring Programme for students undergone in the following departments (2017-2018):

1. Botany
2. Computer Science
3. Economics
4. Philosophy
5. Political Science
6. Sanskrit

ANNEXURE 3
Student progression to Higher Education

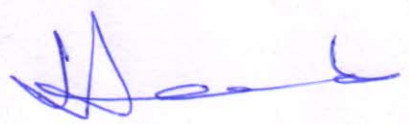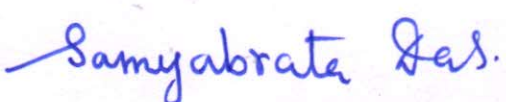| Department graduated from	Number of students enrolling into higher education	Programme graduated from	Name of institution joined	Name of Programme admitted to
Anthropology	4	B.Sc.	3 – under University of Calcutta 1 – under Delhi University	Post Graduation
Bengali	1	B.A.	Under University of Calcutta	Post Graduation
Botany	3	B.Sc.	2 under University of Calcutta 1 under Vidyasagar University	Post Graduation
Commerce	2	B.Com.		CA Inter Cost Inter
Chemistry	10	B.Sc.	under University of Calcutta, IIT (Kharagpur), IACS, Presidency University, Pune University, Jadavpur University.	Post Graduation
Computer Science		B.Sc.		
Economics		B.Sc. and B.A.	Gokhale Institute of Economics and Political Science, Pune	
Education		B.A.		
English	37	B.A.	2 under University of Calcutta 1under Jadavpur University 34 in distance learning	Post Graduation
Geography		B.A.		Post Graduation
History	5	B.A.	under University of Calcutta	Post Graduation
Journalism and Mass Communication	2	B.A.	NSHM, CU	Post Graduation
Mathematics	1	B.Sc.	under Jadavpur University	Post Graduation
Philosophy	1	B.A.	under University of Calcutta	Post Graduation
Physics	8	B.Sc.	in University of Calcutta, St. Xavier's College, Dimond Harbour University, Karnataka Central University, RKM (Narendrapur),APC College.	Post Graduation
Political Science		B.A.		
Sanskrit		B.A.		
Zoology	5	B.Sc.	under University of Calcutta	Post Graduation
	1		IIT (Bombay)	Integrated Ph.D. in Biotechnology.
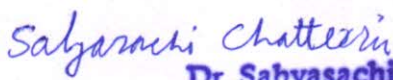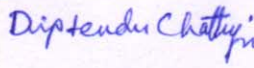
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ACADEMIC AUDIT REPORT
Year – 2017 – 2018

Audit Team:

Member of Audit Team	Signature
Dr. Sabyasachi Chatterjee, Higher Education Council Nominee of Governing Body, New Alipore College	*Sabyasachi Chatterjee* **Dr. Sabyasachi Chatterjee** Associate Professor Department of History University of Kalyani Kalyani- 741 235, W.B., India
Dr. Diptandu Chatterjee, University Nominee of Governing Body, New Alipore College	*Diptendu Chatterjee* Dr. Diptendu Chatterjee M.Sc, PGDBI, Ph.D Assistant Professor (Stage-3) Department of Anthropology Universiyy of Calcutta 35, Ballygunge Circular Road Kolkata- 700019
Dr. Jaydeep Sarangi, Principal, New Alipore College	*signature* 23/9/2019 Principal New Alipore College Block-I, New Alipore Kolkata - 700 053
Dr. Neela Sarkar, Jt. Convener, Academic Sub-committee, New Alipore College	*neela Sarkar* 23/9/19.
Dr. Avijit Paul, Jt. Convener, Academic Sub-committee, New Alipore College	*Avijit Paul*
Dr. Samyabrata Das, Coordinator, IQAC, New Alipore College	*Samyabrata Das.* DR. SAMYABRATA DAS Coordinator, IQAC New Alipore College Kolkata