

INFORMATION BOOKLET

Scheduled Caste/Scheduled Tribe Cell

NEW ALIPORE COLLEGE

KOLKATA

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OUR VISION AND MISSION

Vision

New Alipore College aims towards providing an atmosphere of excellence in higher education emphasizing on adapting social realities through the development and application of knowledge and focusing on creating an ecologically sustainable humane society that seeks to promote and protect the dignity, equality, social justice and human rights for all especially the marginalised and vulnerable groups.

Mission

In pursuance of its vision and guiding principles, New Alipore College organizes awareness/teaching programmes to facilitate development and dissemination of knowledge among stakeholders and further reaches out to the larger community through extension activities and social platforms.

INTRODUCTION

New Alipore College was established in 2000 and is affiliated to University of Calcutta. Since its inception, New Alipore College has consistently worked for the promotion of sustainable, equitable and participatory development, social welfare and social justice. It has earned recognition as an institution of repute from Governments; international agencies and the non-government sector, both national and international. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education and social responsibilities.

In view of the recommendation of the U.G.C, New Alipore College had constituted a statutory committee of SC ST OBC Cell. The Cell started working with Prof. Debarati Das and Prof. Avishek Choudhury and other members and is active till date.

RESERVATION STATUS :-

Sl. No.	Category	Percentage of Reservation
1	Scheduled Caste (SC)	22%
2	Scheduled Tribe (ST)	6%
3	Other Backward Classes (OBC)	27%

4	Persons with Disability (PWD)	3% (1% each is reserved for persons with (a) Low Vision/Blindness, (b) Hearing Impairment, and (c) Locomotor Disability/Cerebral Palsy.)
	NOTE	Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10 + 2 level exam marks, interview, etc.), the SC/ST/PWD candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted from general category.

OBJECTIVES OF THE BOOKLET

This manual for students from SC/ST/OBC/PWD is prepared with the following objectives to:

- ❖ Guide the SC/ST/OBC/PWD students of the Institute, to optimally utilize the benefits of the schemes offered by the State Governments, Government of India (GOI) and UGC;
- ❖ Assist the staff of the SC/ST Cell and the Standing Committee in carrying out their functions; and
- ❖ Sensitize all the sectors of NAC towards the Constitutional mandate, UGC Guidelines for the Cell and its functioning at NAC.

ESTABLISHMENT AND LOCATION OF THE SPECIAL CELL

New Alipore College had set up a SC ST OBC Cell to assist the students from the Scheduled Caste (SC), Scheduled Tribe (ST) and other such communities in improving their academic performance and in optimizing their development in their personal and social life at the Institute.

The SC ST OBC Standing Committee ensures the effective implementation of the policies and programmes of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged. It also suggests measures for achieving the objectives laid down by the various government agencies. The Committee meets at least two times in a year and the decisions arrived at are mandatory to be implemented.

The Committee functions under the Chairmanship of the Principal.

UGC GUIDELINES FOR THE SPECIAL CELL

Purpose

According to the 1998 UGC Guidelines for the establishment of Special Cell for Scheduled Castes and Scheduled Tribes, for the universities and deemed to be universities, the purpose of these Cells is to help the universities in implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. Its function is also to help the SC/ST categories to integrate with the mainstream of the university community and to remove difficulties, which they may be experiencing.

Objectives

According to the UGC Guidelines of 1998, following are the objectives of the Cell to:

- ✓ Implement the reservation policy for SCs/STs in the Universities and colleges;
- ✓ Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the universities, and in the affiliating colleges and analysis of the data showing the trends and changes towards fulfilling the required quota
- ✓ Take such follow up measures for achieving the objectives and targets laid down for the purpose by the GOI and the UGC; and
- ✓ Implement, monitor continuously and evaluate the reservations policy in universities and colleges and plan measures for ensuring effective implementation of the policy and programmes of the GOI.

Functions

According to the UGC Guidelines of 1998, following are the functions of the Cell to:

- ✓ Circulate GOI and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the Universities and Colleges for different courses, in suitable forms prescribed, by a stipulated date, and to take follow up action, where required;
- ✓ Circulate GOI orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and nonteaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action where required;

- ✓ Collect reports and information regarding the GOI orders on the various aspects of education, training and employment of Scheduled Caste and Scheduled Tribe candidates, for evolving new policies or modifying existing policy by the Commission;
- ✓ Analyse information on admissions, education, training and employment of SCs and STs, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required;
- ✓ Deal with representations received from Scheduled Castes and Tribes candidates regarding their admission, recruitment, promotion and other similar matters in Universities/Colleges;
- ✓ Monitor the working of the remedial coaching scheme, if approved in the affiliated colleges and university;
- ✓ Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems;
- ✓ Maintain a register for employment of SCs/STs in the University and Colleges for the candidates belonging to SC/ST community for various posts in the university/ colleges; and
- ✓ Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and educational deprivations.



CONSTITUTIONAL SAFEGUARDS AND LEGISLATION FOR SCs/STs and related communities

Constitutional Safeguards :-

According to the Constitution of India, which resolved India into a sovereign socialist secular democratic republic, Right to Equality is a Fundamental Right that includes the right to equality before law; prohibition of discrimination (Article 15); equality of opportunities in matters of public employment (Article 16). The Constitution further specifies that this will not prevent the state from making special provisions for women, children, scheduled castes and scheduled tribes. Article 17 declares abolition of untouchability, forbidding its practice in any form.

The Directive Principles of State Policy of the Constitution include promotion of educational and economic interests of Scheduled Castes, Scheduled Tribes and other weaker sections (Article 46). The Hindu religious institutions of public character are thrown open to all classes and sections of Hindus (Article 25b). Any disability, liability, restriction of conditions with regard to access to shops, public restaurants, hotels and places of public entertainment or use of wells, tanks, bathing ghats, roads and places of public resort maintained wholly or partly out of state funds or dedicated to the use of general public are removed according to Article 15(2). Article 16 and 355 permit the states to make reservation for backward classes in public services in case of inadequate representation.

Tribal advisory councils and separate departments are set up in states to promote the welfare and safeguard the interests of the tribals (Article 164 and 338 and Fifth Schedule). Article 244 and Fifth and Sixth Schedules make special provision for administration and control of scheduled and tribal areas.

The Reservation Policy is a Constitutional device in the creation of society of equals. It is an exception to the principle of equality, as the principle of equality operates within the equals and to equate equals with unequals is to perpetuate inequality. Reservation for SCs and STs is founded upon the ideology of compensatory justice for their sufferings for ages for no fault of theirs. The quota of reservation has been decided by the Constitution in accordance with the percentage of the population of SCs and STs, being 15% and 7.5%, respectively.

Legislation:-

The Protection of Civil Rights Act 1955 (earlier Untouchability (Offences) Act, 1955), which is in force since 1976, provides for penalties for preventing any person on grounds of untouchability, from enjoying the rights accruing on account of abolition of untouchability. The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act of 1989 specifies the offences which are considered as atrocities and provides for deterrent punishments of commission of the same. Comprehensive Rules prepared under this Act provide for relief and rehabilitation of the affected persons and envisage preventive measures. By virtue of the Constitution (65th Amendment) Act of 1990, the Special Post under Article 338 of the Constitution has been substituted by the National Commission for Scheduled Castes and Scheduled Tribes, mainly to investigate and monitor all matters relating to the safeguards to SCs/STs under the Constitution and laws.

SPECIAL ACTIVITIES OF THE STATUTORY CELL

Pre-Admission Coaching

The pre-admission coaching is organized by the SC/ST Cell for all SC/ST candidates who have qualified for appearing the National Entrance Test of the Institute. The orientation is scheduled for about 2-3 days in phases in the month of November, every year. The objective of this programme is to orient them about the whole process of the entrance test, positive and negative aspects of written test, group discussion and personal interview. Besides, another important point which is touched upon is about the common mistakes that the candidates make in the admission test and how to overcome those. The candidates are also told about the facilities available for the eligible candidates. It is also meant to help them feel confident. This is followed by clarification of doubts from the candidates.

Post-Admission Orientation

The students admitted in various programmes are provided post-admission orientation. The main focus is on the course curriculum, selection of optional subjects, the whole new multi-cultural and multi-lingual environment that they are to face on the campus and various facilities available to them.

Capacity Building Sessions

- (a) Language classes are arranged for students to improve communication skills and proficiency of language;
- (b) A programme on 'Personality Development' is conducted;
- (c) Career counselling is provided to the students;
- (d) Computer classes are arranged to enhance their skills in operating the computer.

Remedial/Co-Curricular Coaching

At NAC, remedial/co-curricular classes are conducted in the following areas, depending upon the students' interest:

- ✓ Language classes for English,
- ✓ Skill workshops for use of the library, writing an assignment, making presentation in class, public speaking, job selection and job interviews,
- ✓ Coaching in basic subjects such as social research and field work recordings, and
- ✓ Orientation on scholarships available for higher studies.

Grievance Redressal

The SC/ST/OBC/PWD students can approach the conveners of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The addressed person will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

FACILITIES TO STUDENTS

Eligible SC/ST Candidate:-

- Whose parent's income is less than Rupees One Lakh for the immediate preceding year, and
- Fulfils the criteria for the award of the Government of India Post-Matric Scholarship (GOI-PMS)
- National Entrance Test (NET)

- ❖ Charges of Application Form for Entrance Test The Application Form for admission to various programmes are provided free of cost to SC/ST candidates whose parent's income is less than One lakh for the immediate preceding year. The candidates' are required to submit the Caste and Income Certificate issued by a competent authority.

- ❖ Charges of Application Forms for Entrance Test for SC/ST candidates whose parent's income is above One lakh are as follows:
 - For One programme: Rs.700
 - For Two programmes: Rs.1000
 - For Three programmes: Rs.1500

Travelling Allowance for Entrance Test

Travelling Allowance (TA) is paid to all the eligible SC/ST candidates for attending Written Test, Group Discussion and Personal Interview. For claiming TA, the candidates are required to submit original travel tickets along with filled in TA form. The candidates are required to choose the nearest Entrance Test Centre.

Pre-Admission Coaching:-

Travelling Allowance for Coaching (TA) Travelling Allowance is paid to all the eligible SC/ST candidates for attending the orientation programme. For claiming TA, the candidates are required to submit original travel tickets along with filled-in TA form. The candidates are required to choose the nearest Orientation Centre, if the orientation is provided at more than one Centre.

Lodging and Boarding for Coaching Lodging and boarding facilities are provided to all SC/ST candidates, wherever possible, or a specified amount is paid towards these facilities.

Admission to Programmes :-

Exemption of Fees

The SC/ST students selected for the various programmes and who fulfill the criteria for the award of the Government of India Post-Matric Scholarship (GOIPMS) are exempted from the payment of fees; except the Health Insurance fee. One of the conditions of the GOI-PMS is that the income of the parents/guardians should not be more than Rupees One lakh during the last financial year.

The exemption of fees is also applicable for the students of West Bengal of Special Backward Classes / De-notified and Nomadic Tribes, whose parents/guardians income is less than Rupees One lakh. The students of OBC category (non-creamy layer) from West Bengal are exempted from payment of 50% of fees on Tuition, Examination, Development Fund for first year only and Study Tour/Rural Camp, whose parents/guardians income is less than Rupees One lakh.

In case of non-submission of GOI-PMS Forms within the specified time-limit as announced by the SC/ST Cell and if the student does not fulfill the conditions for the award of GOI-PMS, the student will stand to lose the provision of exemption of fees and will have to pay all the fees as prescribed by the Institute.

Selected candidates are required to bring two PostMatric Scholarship forms (fresh), from the relevant state departments dealing with the SC/STs, at the time of joining the programme. They should also obtain the parents'/guardian's signature on the form, wherever required.

Financial Aid to Students

Limited scholarship/loan facilities are available for all students on the basis of Merit and Merit-cum-Need in the Institute. The Student Aid Committee administers and disburses the scholarships.

If the student is awarded exemption from payment of tuition fee, the awardee while claiming for reimbursement should enclose a photocopy of fee receipt along with the application.

Students who are awarded loan need to give an undertaking on a stamp paper. Original salary certificate of surety and parents/guardians consent letter is also required.

Monetary Assistance

An amount of Rs.75 per month is provided by the Institute towards expenses for travelling for fieldwork to the students who are awarded the GOI-PM Scholarship.

A fellowship of Rs.2000 per month is instituted by the Institute and is awarded to all the M.Phil./Ph.D. students fulfilling the criteria laid down by the Institute.

Waiver of Development Fee for SC/ST students : All students from SC/ST category are exempted from the payment of Development Fee of the Institute.

Reimbursement of Concurrent Field Work Expenses Reimbursement of Concurrent Field Work expenses is provided to GOI-PM Scholarship holders.

Guidelines for Drawing & Settling of Study Tour/Internship Advance

- (a) The application for the advance should be submitted to Accounts Section at least 8 days before leaving for Study Tour.
- (b) There should be proper indication of students name, eligibility (i.e whether GOI Scholarship holder), duration, place of study tour in the application.
- (c) The GOI Scholarship holder must inform the DH before leaving for Study Tour & sign out from DH otherwise they will not be entitled for food reimbursement.
- (d) The application of advance must be forwarded through the concerned Faculty In-Charge of Study Tour.
- (e) The advance will be given to group leader whose name should be clearly mentioned in the application.
- (f) On return, the group leader has to submit the details of expenses incurred during Study Tour for GOI scholarship holders within 15 days of arrival along with bills/receipts etc.

(g) The bills (in original) duly certified by concerned faculty should be submitted to Accounts Section with covering letter and summary of expenditure incurred during Study Tour.

(h) In the absence of prescribed bills, the same may be submitted in quarter receipt format duly signed by the concerned person to whom the payment was made.

(i) The sign out form of GOI students must be submitted along with the settlement.

Hostel

The SC/ST students are given priority in the allotment of hostels. The deserving SC/ST students are provided hostels on fulfilment of the criteria laid down by the Institute.

Computer Printing Charges

GOI-PM Scholarship holders will be exempted from payment of computer printing charges at the Institute to a maximum limit of Rs. 1,000/- per year. If the printing charges exceed the set prescribed limit, the student will be required to pay the additional printing charges.



The background of the page features a large, light-colored watermark of the Government of Karnataka emblem. The emblem is circular and contains a central sun with rays, a banner with the motto 'ಕರ್ನಾಟಕ ಸರ್ಕಾರ' (Government of Karnataka), and the year '೧೯೫೬' (1956) at the bottom. The text 'VARIOUS EDUCATIONAL SCHEMES OF GOVERNMENT' is centered over the upper portion of the watermark.

VARIOUS EDUCATIONAL SCHEMES OF GOVERNMENT

**(Blank Application Forms and Annexures of
Schemes can be collected from SC/ST Cell
and are also available on the respective
website)**

CENTRAL GOVERNMENT SPONSORED SCHEMES

Free Coaching Scheme for SC and OBC Students

- 1) Centrally sponsored Scheme of Pre-Matric Scholarship for Scheduled caste Students studying in IX & X.
- 2) Post Matric Scholarships for Scheduled Castes.
- 3) Pre - Matric Scholarships for the Children of those Engaged in Unclean Occupations.
- 4) Centrally sponsored Scheme of Pre - Matric Scholarship to Children of those engaged in Unclean Occupations.
- 5) Central Sector Scholarship Scheme of Top Class Education for SC Students (Effective from June, 2007)
- 6) Central Sector Scheme for Upgradation of Merit of Scheduled Caste students.
- 7) Post - Matric Scholarship for OBC Students.
- 8) Scheme of Pre - Matric Scholarship for OBC Students for studying in India.
- 9) Construction of Hostels for OBC Boys and Girls.
- 10) Dr. Ambedkar Pre - Matric and Post - Matric scholarships for DNTs-
- 11) Nanaji Deshmukh Scheme of construction of Hostels for DNT Boys and Girls.
- 12) Post Matric Scholarship Scheme for SC Students.
- 13) Post Matric Scholarship Scheme for BC Students.
- 14) Babu Jagjivan Ram Chhatrawas Yojna.
- 15) Scheduled Caste Sub Plan.
- 16) Contribution towards Share Capital to Haryana Backward Classes and Economically Weaker Section Kalyan Nugam.
- 17) Contribution towards Share Capital to Haryana Scheduled Castes Finance and Development Corporation.
- 18) Scheme of Hostels for Other Backward Classes (OBC) Boys and Girls.
- 19) Scheme for the Encouragement of Inter-Caste Marriage.
- 20) Detailed Pre-Matric Scholarship Scheme.
- 21) Legal Aid to Scheduled Castes and Vimukat Jatis.
- 22) Incentive for the Village Panchayat for Outstanding Work done for the Welfare of Scheduled Castes.
- 23) Central Sector Scheme of Up gradation of Merit of SC / ST Students.

EDUCATIONAL SCHEMES

- Dr. Ambedkar Medhavi Chhattar Sansodhit Yojna
- Annusuchit Jati Chhattara Uchch Shiksha Protsahan Yojna
- Post Matric Scholarship Scheme for SC Students.
- Post Matric Scholarship Scheme for BC Students.
- Financial Assistance for Higher Competitive Entrance Examinations to SC /BC candidates through private institutions.
- Babu Jagjivan Ram Chhatrawas Yojna.

- Scheme of Hostels for Other Backward Classes (OBC) Boys and Girls.
- Detailed Pre-Matric Scholarship Scheme.
- Central Sector Scheme of Up gradation of Merit of SC /ST Students.

**SCHEME OF POST MATRIC SCHOLARSHIPS TO THE STUDENTS BELONGING TO
SCHEDULED CASTES, SCHEDULED TRIBES AND OTHER BACKWARD CLASSES
FOR STUDIES IN INDIA**

Regulation Governing the Award of Scholarship

1. Object
2. Scope
3. Condition of Eligibility
4. Means Test
5. Value of Scholarship
6. Selection of Candidates
7. Duration and Renewal of Awards
8. Payment
9. Other Condition for the Award
10. Announcement of the Scheme
11. Procedure for Applying
12. Funding Pattern of the Scheme

1. Object

The objective of the scheme is to provide financial assistance to the Scheduled Caste, Tribe and Other Backward Classes students studying at post matriculation or post-secondary stage to enable them to complete their education.

2. Scope

These scholarships are available for studies in India only and are awarded by the government of the State/Union Territory to which the applicant actually belongs, i.e., permanently settled.

3. Conditions of Eligibility

- ✓ The scholarships are open to nationals of India.
- ✓ These scholarships will be given for the study of all recognised postmatriculation for post-secondary courses pursued in recognised institutions with the following exceptions: “Scholarships are not awarded for training courses like Aircraft Maintenance Engineer’s Courses and Private Pilot licence Courses. Courses at Training – Ship Dufferin (Now Rajendra), courses of training at the Military College, Dehradun, courses at Pre-examination Training Centres of all India and State levels.”
- ✓ Only those candidates who belong to Scheduled Castes, Tribe and Other Backward Classes so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the Matriculation or Higher Secondary or any higher examination of a recognised University or Board of Secondary Education, will be eligible.
- ✓ Candidates who after passing one stage of education are studying in the same stage of education in different subject eg. I.Sc. after I.A. or B.Com after B.A. or M.A. in other subject will not be eligible.
- ✓ Students who, after having completed their educational career in one professional line, e.g. LLB after B.T./B.Ed. will not be eligible. From the academic year 1980-81, studies in two professional courses are allowed.
- ✓ Students studying in Class XI of the Higher Secondary School courses of the XII Class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases where tenth class examination of such courses is treated as equivalent to Matriculation and students who after passing tenth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- ✓ Students pursuing Post-graduate courses in medicine will be eligible if they are not allowed to practice during the period of their course.

- ✓ Students who after failing or passing the under graduate/post-graduate examinations in Arts/Science/Commerce join any recognised professional or Technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except courses in Group 'I'.
- ✓ Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continuing education.
- ✓ Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- ✓ All children of the same parents/guardians will be entitled to receive benefits of the scheme. [For OBC: Only two children (boys) of same parents/guardians are entitled for scholarship. This restriction is not applicable to girls.]
- ✓ A scholarship holder under this scheme will not hold any other scholarship/ stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad hoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- ✓ Scholarship holders who are receiving coaching in any of the preexamination training centres with financial assistance from the Central Government/State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

Note: It is mentioned under the item III (condition of eligibility) of these regulations that the scholarship will be given for the study of all recognised postmatriculation or post-secondary courses pursued in recognised institutions, the list of courses grouped (I to IV) is only illustrative and not exhaustive. The State Governments/ Union Territory Administrations are, thus, themselves competent to decide the appropriate grouping of courses at their level as advised vide this Ministry's letter No.11017/13/88-Sch.Cell, dated 3.8.1989.

4. Means Test

❖ **For SC/ST Category:**

Scholarships will be paid to the students whose parents/ guardians' income from all sources does not exceed Rs. 1,00,000/- per annum.

❖ **For OBC Category:**

In case of unemployed students whose parents/ guardians' income from all sources does not exceed Rs. 44,500/- per annum will be entitled for the scholarship under the scheme.

Note :

1. So long as either of the parents (or husband in the case of married unemployed girl student) is alive, only income of the parents/ husband, as the case may be, from all sources has to be taken into account and of no other member even though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies has to be taken. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.
2. House rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income tax.
3. Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.

5. Value of Scholarship

The value of scholarship includes maintenance allowance, additional allowance for students with disabilities, reimbursement of compulsory nonrefundable fees, study tour charges, thesis typing/printing charges, book allowance for students pursuing correspondence courses and book bank facility for specified courses, for complete duration of the course. The details are as follows:

❖ Maintenance allowance:

Groups	Description	Rate of Maintenance Allowance (in Rupees per Month)			
		SC	ST	OBC	
				A/B	A/B
		Hostel Students	Day Scholars	Hostel Students	Day Scholars
I.	Degree and Post Graduate level courses (including M.Phil., Ph.D. and Post Doctoral research) in Medicines (Allopathic, Indian and other recognised systems of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications/Science. Commercial Pilot License (including helicopter pilot and Multi Engine rating) Course.	740	330	425	190
II.	Other professional and technical graduate and Post Graduate (including M.Phil, Ph.D and Post Doctoral research) level courses not covered in Group I. C.A/ ICWA/CS/etc. courses. All Post Graduate, Graduate level Diploma courses, all Certificate Level Courses	510	330	290	190
III.	All other courses leading to a graduate or above degree(not covered in group I & II.	355	185	290	190
IV.	All post matriculation level courses before taking up graduation like classes XI and XII in 10+2 system and intermediate examination etc, not covered in Group 'II' or 'III'. ITI courses, other vocational courses (if minimum required qualification to pursue the course is at least matriculation).	235	140	150	90

Note:

- M.Phil and Ph.D courses are post-graduation courses. Scholarship to such students may be paid at the rates of maintenance allowance for Group 'I' or 'II' depending on the course under these groups.
- Normally the term 'Hostel' is applicable to a common residential building and a common mess for the students runs under the supervision of the educational institution authorities. In case the college authorities are unable to provide accommodation in the college Hostel, an approved place of residence can also be treated as Hostel for the purpose of this scheme. The place will be approved by the Head of the Institution after due inspection and keeping in view the rules and regulations laid down by the University, if any. In such case, a certificate to the effect that the student is residing in an approved place of residence, as he is unable to get accommodation in the college hostel should be furnished by the Head of Institution. It is further clarified that such deemed hostels should consist of such accommodation as is hired at least by a group of 5(five) students living together, usually with common mess arrangements.
- Scholars who are entitled to free board and/or lodging will be paid maintenance charge at 1/3rd at Hostellers' rate.

❖ **Additional Allowances for students with disabilities:**

A. Reader Allowance for blind Scholars :-

Level of Course	Reader Allowance (Rs. Per month)	
	SC/ST	OBC
Group I,II	150	100
Group III	125	75
Group IV	100	50

B. Provision of transport allowance upto Rs.100 per month for disabled students, if such students do not reside in the hostel, which is within the premises of educational institution. The disability as per the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 is defined as blindness, low-vision, leprosy cured, hearing impairment, locomotor disability, mental retardation and mental illness.

- C. Escort Allowance of Rs. 100/- per month for severally handicapped day scholar students with low extremity disability.
- D. Special Pay of Rs. 100/- per month is admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in hostel of an educational institution, who may need the assistance of a helper.
- E. Allowance of Rs. 150/- per month towards extra coaching to mentally retarded and mentally ill students.

The provisions in (B) to (D) will also apply to such leprosy-cured students.

Note :

- ✓ The disabled students belonging to Scheduled Castes covered under the Scheme can also get such additional benefits from other Schemes, which are not covered under the scheme.
- ✓ The disability as defined under the said Act has to be certified by competent medical authority of the State Govt./UT Administration.

❖ Fees:

Scholars will be paid enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board.

Refundable deposit like caution money, security deposit will, however, be excluded.

Note:

Compulsory non-refundable fee charged by recognised institutions against free and paid seats of recognised courses can be fully reimbursed as per the fee structure approved by the competent State/Central Government authority. However, while sanctioning scholarship against paid seats, State Governments should make the income verification compulsory.

Study Tours:

Study tour charges upto a maximum of Rs.1000 per annum (for OBC Rs.500 per annum), limited to the actual expenditure incurred by the student on transportation charges etc. will be paid to the scholars studying professional and technical courses, provided that the head of the institution certifies that the study tour is essential for the scholar for completion of his/her course of study.

v) Thesis Typing/Printing Charges Thesis typing/printing charges upto a maximum of Rs. 1000 (for OBC Rs. 500) will be paid to research scholars on the recommendation of the Head of the Institution.

vi) Correspondence courses including distance and continuing education:

The students pursuing such courses are also eligible for an annual allowance of Rs.750/- (for OBC Rs.500) for essential/prescribed books, besides reimbursement of course fees.

vi) Book Bank (for SC/ST Category):

1. Book Banks are to be set up in all the Medical, Engineering, Agriculture, Law and Veterinary Degree Colleges and Institutes imparting Chartered Accountancy, MBA and alike Management courses and Polytechnics where Scheduled Caste students are in receipt of Post-Matric Scholarship.
2. The set of text books will be purchased for 2 such SC/ST students at various stages except in respect of Post-graduate courses and Chartered Accountancy where it will be one set for each student. However, the ratio of sets and students will have to be adjusted to the total number of sets that could be procured within the total resources allocated to the State concerned.
3. The details of courses covered for setting up of Book Banks, ceiling of admissible expenditure per set of books and sharing criteria are implemented after proper consultation and administrative approval each academic year/session. For storage of books and contingencies, etc., the cost of steel almirah for storing books of each Book Bank including contingencies like transportation etc. the following expenses are admissible:
 - i) Rs. 2000 or actual cost whichever is less.
 - ii) 5% of the grant may be earmarked for expenses on binding, stitching etc. Note: The said sets of books also include Braille Books, Talking Books. Cassettes for the visually Handicapped students.
4. The Book Banks are to be set up in all the recognised colleges/ institutions where these courses are being offered as recognised courses.
5. Purchase of books for these Book Banks will be restricted to the prescribed text books for the entire courses.
6. The State Governments may constitute Expert Groups consisting of members from selected colleges/educational institutions of different regions to decide the adequate number of text books in a set (not reference books) required for each course.
7. These books are to be supplied to SC/ST students in instalments, depending on the course, semester structure etc.

8. The following rules shall govern the distribution of books to the students :

- i) Each SC/ST student will be provided with an identity card for this purpose.
- ii) Each SC/ST student will be required to submit requisition for borrowing books from the Book Bank in a form to be provided for this purpose.
- iii) The books would be returned to the Book Bank at the end of each term. The Principal of the college/institution will make every effort to ensure that those students who complete their course or those who drop out in the middle, return the books belonging to the Book Bank

- i) It is the responsibility of the student concerned to maintain the books supplied to them from the Book Bank, in good condition.
- ii) Any case of loss or damage to the books would attract penalty. In case of serious damage or loss of books, the student concerned will have to bear the cost of the book.

Selection of Candidates

- i) All the eligible Scheduled Caste candidates will be given scholarships subject to the application of Means Test prescribed in these Regulations.
- ii) Candidates belonging to one State but studying in other State will be awarded scholarships by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fees or other concessions also they will be treated as if they were studying in their own State.

Duration and Renewal of Awards

- i) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- ii) If a Scheduled Caste scholar pursuing Group I courses fail in the examination for the first time, the award may be renewed. For second and subsequent failure in any class, the student shall bear his/her own expenses until he/she secures promotion to the next higher class.
- iii) If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- iv) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

Payment

- i) Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be made from the month following the month of admission.
- ii) In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month upto which scholarship was paid in the previous year, if the course of study is continuous.
- iii) The Government of the State/Union Territory Administration, to which they belong, in accordance with the procedure laid down by them in this regard, will pay the scholarship money to the selected students.
- iv) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

Other Conditions for the Award

- i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
- iv) A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- v) The regulations can be changed at anytime at the discretion of the Government of India.

Announcement of the Scheme

All the State Governments will announce in May-June, the details of the scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through other media outfits. All requests for application forms and other particulars should be addressed to the Government of State/Union Territory Administration to which the scholars actually belong. The applicant should submit the completed application to the prescribed authority before the last date prescribed for receipt of applications.

Procedure for Applying

An application for scholarship should comprise:

- a) One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned States/UTs).
- b) One copy of the passport size photograph with signatures of the student thereon (for fresh scholarship).
- c) One attested copy of certificates, diploma, degree etc. in respect of all examinations passed.
- d) A certificate (in original) of Caste duly signed by an authorised Revenue Officer not below the rank of Tehsildar.
- e) An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.
- f) A receipt in acknowledgement of the scholarship in the previous year on the form attached to the application only duly counter-signed by the Head of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
 - i) Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose by the Government of State/Union Territory to which the student belongs, in accordance with the instructions issued by them from time to time.

GOVERNMENT OF WEST BENGAL SCHEME

Scheme for SC/ST/OBC/SBC/DNT's Students of West Bengal State

The students of SC/ST/OBC/SBC/DNT's of West Bengal State, whose parents/guardians income is more than Rupees One lakh are eligible for the Freeship Scheme. Freeship scheme (exemption of Tuition Fee, Examination Fee, Development Fund for first year only and Study Tour/Rural Camp) is applicable for the students of SC/ST/Special Backward Classes/De-notified and Nomadic Tribes of West Bengal only.

The students of OBC category (non-creamy layer) are exempted from payment of 50% of fees on Tuition, Examination, Development Fund for first year only and Study Tour/Rural Camp.

In case of non-submission of application forms and non-fulfillment of the conditions for the award of Freeship Scheme, the student will stand to lose the provision of exemption of fees and will have to pay all the fees as prescribed by the Institute.

OBJECTIVE

The Tuition and Exam Fee is granted to the students belonging to backward class pursuing their course/programme from a recognized educational institution, without taking into consideration the income of parents/guardians. This scheme is applicable for the SC/ST/NT/SBC/OBC category. The student of backward class can obtain the Application Form from the Concerned College where they are studying. The concerned educational institution or college should submit the students application form and list of students in prescribed format to the Special District Social Welfare Office before 31st August.

CONDITION AND ELIGIBILITY

1. Student should have taken admission to the Post-Matric course.
2. Annual Income of the parents should be more than Rs. 1,00,000/-
3. Student should belong to the SC/ST/OBC/SBC/DNT's.
4. Student should not be employed in a full time job.
5. This scholarship is given to all children and wards of parents.
6. The student pursuing the course/program should be recognized by an University/Board.
7. The Certificate of Non-Creamy layer is compulsory for the students who belong to the OBC/SBC/DNT's.

PROCEDURE TO APPLY

1. The applicant should obtain the Application Form from the concerned institute or college and submit the filled-in Application Form to the institute before 30th July.

2. Caste Certificate must be issued by a Tahsildar or equivalent authority.
3. The passing certificate of previous year should be attached with the Application Form.
4. If the student has a gap in his education he/she should attach the Gap Certificate (Affidavit) along with the Application Form.

DOCUMENTS REQUIRED

1. Application Form in the prescribed format.
2. Caste/Tribe Certificate issued by a competent authority - for OBC/SBC/ DNT's Non Creamy layer certificate is necessary.
3. Income Certificate (in case of married girls income of husband will be considered).
4. Attested photocopy of Mark sheet (10th onward)
5. In case of death of father, Death Certificate of the same is necessary.
6. Gap Certificate (Affidavit) in case of any gap in education.
7. District change Certificate (in original) if previous education is pursued out of Mumbai. 8. Photocopy of Ration Card.

Scheduled Caste and Scheduled Tribe and OBCs in West Bengal

STATE SCHEMES

- Mukhya Mantri Vivah Shagun Yojna.
- Housing Scheme for Scheduled caste and Denotified Tribes, Dr. B.R.Ambedkar.
- Dr. Ambedkar Medhavi Chhattar Sansodhit Yojna.
- Tailoring Training to Scheduled Caste & Backward Classes Widows / Destitute Women / Girls.
- Financial Assistance for Higher Competitive entrance examinations to SC / BC candidates through private institutions.
- Creation of Employment Generation Oppertunities by setting up Employment Oriented Institutes / Training Programmes.

- Scheme of Hostels for Other Backward Classes (OBC) Boys and Girls.
- Scheme for the Pre Examination Training of Scheduled Caste candidates for taking Union Public Service Commission and State Public Service Commission Examination.
- Mukhya Mantri Samajik Samrasta Antarjatiya Vivah Shagun Yojana.
- Legal Aid to Scheduled Caste and Vimukat Jatis.
- Incentive for the Village Panchayat for Outstanding Work Done for the Welfare of Scheduled Caste.
- Dr. Ambedkar Medical Aid Scheme.
- Monetary Relief to the Victim of Atrocities.
- Financial Assistance to Institutions / Societies belonging to Scheduled Castes / Backward Castes.
- Special central Assistance (SCA) to SCSP.
-

WB SC, ST & OBC Dev & Finance Corporation Education Loan Policy (Applicable from 2018-19)

- WB Scheduled Castes, Scheduled Tribes and Other Backward Classes Development & Finance Corporation has been implementing 'Education Loan Scheme' of National Scheduled Castes Finance & Development Corporation (NSFDC) and National Safai Karmachari Finance & Development Corporation (NSKFDC) as their State Channelizing Agency (SCA). Education Loan Scheme of National Backward Classes Finance & Development Corporation (NBCFDC) has been taken up by the Corporation from 15 November 2017 (15/11/2017) after merger of erstwhile WB Backward Classes Development & Finance Corporation with WB SC & ST Development & Finance Corporation and thereby constitution of the new corporation.
- In terms of present policy of the Apex Corporations, viz. NSFDC, NSKFDC & NBCFDC, benefit of the scheme shall be extended to students residing in the State by the respective State Corporation (SCA) subject to compliance of the following terms and conditions:
 - Applicant must belong to either SC or OBC or Safai Karmachari communities. ["Caste certificate no" should be mandatory]
 - Applicant must have valid caste certificate issued by competent Authority (in case of safai Karmachari community identity certificate issued by competent Authority). ["Caste certificate issued by competent authority" should be mandatory]

- Annual family income shall not exceed Rs. 1,50,000/- from all sources (No income ceiling for safai karmachari community). [Annual family income ceiling to be made Rs. 1,50,000 for SC, ST and OBC, but for SK there will be no family income ceiling]
- Education Loan shall be extended for pursuing full time Technical/ professional courses or higher education in the field of engineering, Technology, Medicine, Management etc. in which there is likelihood of getting employment immediately after completion of the course.
- Amount of Loan shall be restricted within 90% of the cost of the Course subject to maximum of Rs. 10.00 lakh for study within the Country and Rs. 20.00 lakh for study abroad. Cost of the course includes admission fees, tuition fees, hostel charges, library fees, soft skill dev fees, exam fees and other charges/ fees as applicable.
- Education Loan is available for pursuing full time courses in the Govt. Institutes / Govt. recognized Institutes. Courses conducted in off-campus basis or distant learning courses or short term skill development courses are excluded.
- Education Loan shall not be available for courses run by Polytechnics, ITIs or any other Govt./ Non-Govt. institutes which are below graduation level.
- Education Loan shall not be available for studying Graduation, Post-Graduation courses only except a few applied courses eligibility of which shall be determined by the Corporation from time to time.
- Applicable rate of interest: @ 4% per annum for Boy students and @ 3.5% per annum for girl students.

Application for Education Loan

- Application for Education Loan is received by the Corporation, in the beginning of new academic session during September to October, every year. A brief Notice is published declaring the schedule of receiving on-line application in the Corporation's portal <http://wbbcdev.gov.in>.
- Students have to apply on-line (<http://wbbcdev.gov.in>) and application by any other means is not acceptable.
- Applicants are advised to pay admission fees and tuition fees to the extent of 10% of the cost of the course or fees for 1st semester and secure admission before submitting on-line application. The Corporation will disburse all fees payable from 2nd semester onwards. Fees paid by the students shall be treated as promoters' contribution.
- Insurance is compulsory for all cases which would be sanctioned by the Corporation and the student has to bear the cost of insurance. Corporation has made an arrangement for group insurance which ensures low premium but covers risks like death/ permanent in capacitance for the entire period from the commencement of course till completion of repayment. Student will have to pay the onetime premium of the insurance separately.
- Corporation has fixed up a limit of sanctioning 250 Education Loan applications, every year, considering the financial status and capability of handling time-bound disbursement of sanctioned cases. These 250 cases shall be selected on the basis of merit as follows:
 - Applicants who scored at least 55% (SC & Safai Karmachari)/ 60% (OBC) in the last qualifying exam (12th standard) shall be given priority.
 - Selection will prima facie be on the basis of Rank secured by the Applicant in All India/ State level Entrance Examination.

- Applicants who have secured admission in Govt. Institutes through National or State level Entrance Exam shall be given priority.
- Ratio of Boy and girl students among the sanctioned cases shall be 50:50 as far as practicable. However girl students shall get priority.
- Application made by students who secure admission under management quota or directly shall not be entertained.

Student credit card scheme

Under the visionary leadership of Mamata Banerjee, Hon'ble Chief Minister, West Bengal, The Higher Education Department, Government of West Bengal has introduced the Student Credit Card Scheme for the students of West Bengal to enable them to pursue education without having any financial constraints. This scheme is designed to support the students to pursue secondary, higher secondary, madrasah, undergraduate and post graduate studies including professional degree and other equivalent courses in any School, Madrasah, College, University and other affiliated institutes within and outside India. Students studying in various coaching institutions for appearing in different competitive examinations like Engineering, Medical, Law, IAS, IPS, WBCS etc, can also avail the loan under this scheme. A student from West Bengal can obtain a maximum loan of Rs. 10 lakhs @ 4% per annum simple interest from the State Cooperative Bank and its affiliated Central Cooperative Banks and District Central Cooperative Banks and Public/ Private Sector Banks. 1% interest concession will be provided to borrower if the interest is fully serviced during the study period. The upper age limit for the interested students has been kept as 40(forty) years at the time of applying for loan. The repayment period shall be fifteen (15) years for any loan availed under this Credit Card including the Moratorium/ repayment holiday. For details kindly go through the official website.

SOCIAL DEVELOPMENT SCHEMES

- Mukhya Mantri Vivah Shagun Yojna.
- Dr.B.R.Ambedkar Housing Scheme for Scheduled Castes and Denotified Tribes.
- Mukhya Mantri Samajik Antarjatiya Samrasta Yojna.
- Legal Aid to Scheduled Castes and Vimukat Jatis.
- Incentive for the Village Panchayat for Outstanding Work done for the Welfare of Scheduled Castes.
- Grant in Aid to Religious Institutions / Societies.
- Monetary Relief to the Victim of Atrocities.

SELF EMPLOYMENT SCHEMES

- Tailoring Training to Scheduled Caste & Backward Classes

Widows / Destitute Women / Girls.

- Up-gradation of the Typing and Data Entry Skill of the SC / BC Unemployed Youth through Computer Training.
- Financial Assistance for Training to Schedule Caste candidates in unorganized sector through Private Institutions.
- Creation of Employment Generation opportunities by setting up Employment Oriented Institutes / Training Programmes.
- Scheme for the Pre Examination Training of Scheduled Castes Candidates for taking Union Public Service Commission and State Public Service Commission Examination.

Backward Classes Welfare Department

The Backward Classes Welfare Department works for social, economic and cultural development of the people belonging to the SC/ST and OBC in the State. The main functions of the Department are:

- Promotion and implementation of educational schemes including training for enhancement of capabilities in them.
- Issuance of caste certificates and enforcement of reservation rules in services, posts and educational institutions.
- Implementation of schemes including income generation schemes for economic upliftment.
- Strengthening of infrastructure and creation of community assets for integrated development of the backward classes.
- Social and cultural development of the backward classes. BCW Department has introduced e-enabled services for the issuance of Caste Certificates and disbursement of all types of Scholarship resulting in transparency, speedy disposal, easy access and increased coverage during last three years.


The Backward Classes Welfare Department executes a good number of educational schemes aimed at spreading education among the SC and OBC in the State. While there is participation of the Government of India in Post-Matric Scholarship schemes for SC and OBC and Pre-Matric Scholarship for OBC and some special schemes like CS Pre-matric IX & X SC, Centrally Sponsored Pre-Matric Scholarship to the children of those engaged in Unclean Occupation and Up gradation of Merit for Students reading in Classes IX to XII, all other schemes at Pre-Matric level are funded exclusively by the State Government. Details of the educational scheme executed by the BCW Department is as follows:

Sikshashree

A new scheme named "Sikshashree" has been launched for the SC Day scholars studying in classes from V to VIII. The implementation of the scheme is done during 2014-15 by merging the existing schemes of Book Grant, Maintenance Grant. The objective of the scheme is to provide financial assistance to improve their participation in pre-matric stages and minimize the incidence of drop-out. There is a ceiling of annual family income not exceeding 2.5 lakh.

SC/ST

সাটিফিকেটের
আবেদনে যে
ডকুমেন্টস গুলি
আপনি দিতে পারবেন


GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
SUB-DIVISION
DIST. - _____
CASTE/TRIBE CERTIFICATE

Certificate No. - _____ Date : _____

This is to certify that _____ son/daughter of _____ of village _____ P.O. _____ in the district _____ of the state of _____ belongs to the _____ which is recognized as _____ under the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order 1956, and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

_____ and his family ordinarily reside(s) in the village _____ of the _____ district of the state of _____

Place : _____
Date : _____

Applicant's recent colour passport size photograph downloaded

Office Seal

Sub-Divisional Officer



GOVERNMENT OF WEST BENGAL

OFFICE OF THE SUB-DIVISIONAL OFFICER

_____ SUB-DIVISION

DIST. - _____

CASTE/TRIBE CERTIFICATE

Certificate No. - _____

Date : _____

This is to certify that _____ son/daughter of

_____ of village _____

P.O. _____ P.S. _____

in the district _____ of the state of _____ belongs to the _____

_____ which is recognized as _____ under the Constitution (Scheduled Caste) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order 1956, and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

_____ and his family ordinarily reside(s) in the village

_____ of the _____ district of the state of _____

Place :

Date :

Applicant's recent
colour passport
size photograph
downloaded

Office
Seal

Sub-Divisional Officer

Note: The expression 'ordinarily resident' used here shall have the same meaning as in section 20 of the Representation of the People Act, 1950 (43 of 1950)".

NATIONAL SCHOLARSHIP FOR PERSONS WITH DISABILITIES

Applications (in Hindi or English) in the prescribed proforma are invited from students with disabilities for financial assistance for pursuing higher and technical education. Eligibility conditions etc. for the Scholarship as follows:

I. Eligibility:

1. Financial assistance will be available to Indian students with at least 40% disabilities certified as per definition under Persons with Disabilities Act 1995.
2. Financial assistance will be given for pursuing post-Matric/Post-Secondary technical and professional courses including Ph.D & M.Phil from recognized institutions. However, for students with disabilities of Cerebral Palsy, Mental Retardation, Multiple Disabilities, and Profound or Severe Hearing Impaired, the minimum educational qualification will be class VIII pass and scholarship will be awarded to them for pursuing general, technical, vocational or professional courses.
3. Scholarship will be awarded to one student for pursuing only one course.
4. Financial assistance can be given for computer with editing software for blind/deaf graduate and postgraduate students pursuing professional courses and for support access software for cerebral palsied students.
5. Continuation/renewal of the award for next year will depend on successfully completing the course in the preceding year with minimum 50 (fifty) percent marks.
6. The Assistance under this Scheme is not intended for Post-Matric/Post Secondary Technical/Professional courses having duration of less than one year.
7. A scholarship holder under this scheme will not concurrently hold any other scholarship/stipend. If already any other scholarship/stipend awarded, the student is required to exercise his/her option for choosing the scholarship that he/she proposes to avail and inform awarding authority about the same.
8. Monthly family income of the beneficiary the parent/guardian. should not be more than Rs. 15,000/- from all sources. Family income includes income of the parents/guardian.

II. Awards:

Upto five hundred awards are to be given annually through institutions in which students are pursuing studies/courses. Scholarship will be given to different categories of disabled students as under:

1. Students with orthopaedic disability

2. Students with blindness or low vision

3. Students with hearing disability

4. Students with Cerebral palsy, Mental Retardation, Multiple Disabilities, Profound or Severe Hearing Impairment Amount of scholarship will vary among courses and will also depend on availability of hostel/residential facility with the institution. The details are given below:

The SC/ST and OBC Cell of New Alipore College has been created to ensure compliance and effective implementation of reservation policies related to SC/ST and OBC according to the provisions laid down by the Govt. of India / UGC notifications.

1. Prof. Ekta Hela (Asst. Prof., Jogesh Chandra Chaudhuri College, Kolkata)
2. Prof. Debarati Das and Prof. Amartya Saha (Joint Conveners)

Members:-

1. Prof. Gorachand Nag
 2. Prof. Gobindalal Mondal (Bursar)
 3. Prof. Avishek Chaudhury
 4. Prof. Sajahan Molla
 5. Prof. Baidyanath Baskey
 6. Sri. Sani Oraw, NTS
 7. Students' Representative
-

Feedback Form for (SC, ST, OBC) (Sending Redressal of Grievances)

- **Name:**
- **Subject:**
- **Contact Number:**
- **E-mail address:**
- **Description of Grievances:**

For any information/query about SC ST OBC Cell, visit New Alipore College website.